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1. Regular Session Call to Order

Pledge of Allegiance, Roll Call, and Welcome

2. Approve Agenda

3. Presentation

4. Public Comment

The City Council welcomes public attendance at Council meetings. This meeting is for the conduct of regular City business. RCW 42.17A.555 prohibits government agencies from allowing the use of public facilities, directly or indirectly, for campaign purposes. At this time, citizen comments and inquiries about agenda business or general City matters are encouraged. If you wish to address the City Council, please stand or raise a hand so you can be called upon. After you are recognized, please come forward to the lectern and state your name for the public record. Your remarks must be limited to three minutes or less. Please use the microphone.

5. Consent Agenda

All matters on the consent agenda have been provided to each Councilmember for review and are considered to be routine or have been previously discussed and will be adopted by one motion and vote without discussion. However, if a Councilmember desires, any item on this agenda will be discussed before any action is taken on it.

- a. Approve Minutes of the August 11, 2025, Regular Meeting.
- b. Approve Payroll Checks Numbers 37575 through 37579, 37637 through 37644 and Bank Drafts DFT173 through DFT180 in the total amount of \$301,939.97 dated August 22, 2025.
- c. Approve Claims Checks Numbers 37570 through 37574, 37580 through 37636 and Bank Drafts DFT169 and DFT172 in the total amount of \$618,196.12 dated August 25, 2025, and void checks NR37202, NR37440, NR37484, NR37493, NR37494, NR37518, and NR37562.

6. New Business

- a. AB 25-72: [Proposed] Ordinance No. 2025-10, Amending TMC Chapter 2.65 Relating to Cemetery Markers and Regulations.
- b. AB 25-73: [Proposed] Resolution 2025-55 Approving Tri-Ply Change Order No. 1

7. Council Meeting Reports and Community Announcements

8. Adjournment

Next Council Meeting Will Be Held on September 2, 2025

City Council meetings are accessible to persons with disabilities. For individuals who may

require special accommodations, please contact City Hall at (509) 865-6754, 24 hours in advance.

**TOPPENISH CITY COUNCIL
Regular Meeting Minutes
August 11, 2025**

Mayor Saavedra called the meeting to order at 7:00 p.m.

ROLL CALL

Attendees: Mayor Elpidia Saavedra, Mayor Pro Tem Loren Belton, and Councilmembers Naila Prieto Duval, George Garcia, Josh Garza, Ron Hull, and Cristian Sanchez.

Staff: City Manager Dan Ford, City Attorney Daniel B. Heid, Budget and Finance Director Adam Vaughn, Deputy Chief of Police Jonathan Schwarder, Community and Economic Development Director Andrew Hattori (CED Hattori), Public Works Supervisor Daniel Musgrave, IT Services Manager Van Donley, City Clerk Heidi Riojas, Assistant to the Public Safety Director Linda Finley (APS Finley), and Communications Manager Sean Davido.

APS Finley conducted roll call for each City Councilmember to respond their attendance at the meeting. Mayor Saavedra, Mayor Pro Tem Belton, and Councilmembers Prieto Duval, Garcia, Garza, Hull, and Sanchez responded their attendance during roll call.

APPROVE AGENDA

Councilmember Prieto-Duval moved, seconded by Councilmember Garza to approve the August 11, 2025, Agenda. Motion carried unanimously.

PUBLIC COMMENT

The City Council received comments from the public during the meeting.

CONSENT AGENDA

Councilmember Hull moved, seconded by Councilmember Sanchez to approve Consent Agenda items a through e:

- a. Approve Minutes of the July 28, 2025, Regular Meeting.
- b. Approve Minutes of the August 4, 2025, Study Session.
- c. Approve Payroll Checks Numbers 37497 through 37506 and Bank Drafts DFT157 through DFT158 in the total amount of \$213,187.72 dated August 7, 2025.
- d. Approve Claims Checks Numbers 37507 through 37569 and Bank Drafts DFT154 through DFT160 in the total amount of \$335,110.28 dated August 11, 2025.
- e. Approve Claims Bank Draft DFT168 in the total amount of \$1,053,000.00 dated August 11, 2025.

Motion carried unanimously.

PUBLIC HEARING

Public Hearing Regarding Right of Way Vacation.

Mayor Saavedra opened the public hearing at 7:05 p.m.

CED Hattori reported the proposed vacation of right-of-way a 10' wide portion of right-of-way on the southeastern side of N Beech Street between Lincoln Avenue and N A Street. This right of way is adjacent to the Safe Haven Facility located at 101 Lincoln Avenue with the City being compensated for the vacation in the amount of \$12,959.52. The value of which is based on the property value and the total square footage vacated.

There being no comments from the public, Mayor Saavedra closed the hearing at 7:12 p.m.

NEW BUSINESS

Mayor Saavedra Read Ordinance No. 2025-08 Into the Records: An Ordinance of the City Council of the City of Toppenish, Washington, Vacating A 10-Foot Portion of Right-of-Way Along the Southeastern Side of N Beech Street Between Lincoln Avenue and N A Street, Providing for Severability and Establish an Effective Date.

Mayor Pro Tem Belton moved, seconded by Councilmember Sanchez to adopt Ordinance No. 2025-08. Motion carried unanimously.

Resolution No. 2025-52: A Resolution of the City of Toppenish, Washington, Amending Task Order 2024-03 with HLA Engineering and Land Surveying, Inc. for Consulting Work Related to Comprehensive Plan Climate Element.

Councilmember Prieto Duval moved, seconded by Councilmember Hull to approve Resolution No. 2025-52. Motion carried unanimously.

Resolution No. 2025-53: A Resolution Updating and Adopting a Cost Allocation Policy for the City of Toppenish, Washington.

Mayor Pro Tem Belton moved, seconded by Councilmember Garza to approve Resolution No. 2025-53. Motion carried unanimously.

Resolution No. 2025-54: A Resolution Approving CKJT Architects PLLC Contract Amendments – 220 West 1st Avenue, Police Facility Design and Remodel Project for the City of Toppenish, Washington.

Mayor Pro Tem Belton moved, seconded by Councilmember Garcia to approve Resolution No. 2025-54. Motion carried unanimously.

Mayor Saavedra Read Ordinance No. 2025-09 Into the Records: An Ordinance of the City Council of the City of Toppenish, Washington, Creating a New Chapter 17.54 of the Toppenish Municipal Code (TMC), and Repealing TMC Section 17.56.050 Relating to Home Occupations, Providing for Severability and Establishing an Effective Date.

Councilmember Hull moved, seconded by Councilmember Sanchez to adopt Ordinance No. 2025-09. Motion carried unanimously.

COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS

The City Councilmembers provided reports of their activities since the last meeting and community announcements.

EXECUTIVE SESSION

No executive session was held.

ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:39 p.m.

ELPIDIA SAAVEDRA, MAYOR

LINDA FINLEY, CITY CLERK PRO TEM

Payroll Check Register

Payroll for Period: 8/1-8/15, 2025

Description	Payment Type	Payment Number	Amount
Benefits Only	Regular	37575-37579	\$0.00
ACH Payroll 8/1-8/15, 2025	Bank Draft	ACH Payroll	\$124,506.44
City of Toppenish - Longevity	Regular	37637	\$395.00
IAFF-MERP Trust Office	Regular	37638	\$450.00
Teamsters Local 760	Regular	37639	\$1,132.00
Toppenish Police Officer Association	Regular	37640	\$735.00
Treasurer IAFF #2328	Regular	37641	\$407.50
United Way Of Yakima Co.	Regular	37642	\$3.00
Vimly Benefit Solutions, Inc.	Regular	37643	\$97,198.06
Washington Teamsters Welfare Trust	Regular	37644	\$2,476.80
Aflac (EFT)	Bank Draft	DFT0000173	\$39.69
Aflac (EFT)	Bank Draft	DFT0000174	\$152.08
Washington St Support Registry (EFT)	Bank Draft	DFT0000175	\$596.95
MissionSquare (EFT)	Bank Draft	DFT0000176	\$6,081.44
Nationwide Retirement Solutions (EFT)	Bank Draft	DFT0000177	\$1,941.13
Dept of Retirement Systems (EFT)	Bank Draft	DFT0000178	\$22,520.70
Internal Revenue Service (EFT)	Bank Draft	DFT0000179	\$41,661.66
WCIF - PD Dental & Vision (EFT)	Bank Draft	DFT0000180	\$1,642.52
Grand Total			\$301,939.97

Payroll Checks

Payroll Checks 37575-37579 & 37637-37644 and Electronic Transfers DFT0000173-DFT0000180.

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Toppenish, and that I am authorized to authenticate and certify to said claim.

Adam Vaughn, Finance Director

August 21, 2025

Date



City of Toppenish, WA

Check Report

By Check Number

Date Range: 06/09/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Claims-AP Claims						
10795	Evergreen Rural Water of WA	06/09/2025	Regular	0	-160	NR37202
10099	Amazon Capital Services	07/28/2025	Regular	0	-829.06	NR37440
12719	Price Ford of Yakima Valley, LLC	07/28/2025	Regular	0	-2446.48	NR37484
12970	Yakima County	07/28/2025	Regular	0	-538.02	NR37493
12974	Yakima County Department of Corrections	07/28/2025	Regular	0	-4126.62	NR37494
10469	City of Toppenish - Adjustments	08/11/2025	Regular	0	-13655.33	NR37518
123	Washington State Department of Revenue	08/11/2025	Regular	0	-22249.01	NR37562
10099	Amazon Capital Services	07/28/2025	Regular	0	829.06	37570
12719	Price Ford of Yakima Valley, LLC	07/28/2025	Regular	0	2446.48	37571
12974	Yakima County Department of Corrections	07/28/2025	Regular	0	4126.62	37572
12991	Yakima County Technology Services	07/28/2025	Regular	0	538.02	37573
10468	City of Toppenish	08/11/2025	Regular	0	13658.33	37574
13099	Abadan Tri Cities	08/25/2025	Regular	0	267.84	37580
10099	Amazon Capital Services	08/25/2025	Regular	0	138.16	37581
10120	Anatek Labs, Inc.	08/25/2025	Regular	0	580	37582
13144	Ascent Excavation	08/25/2025	Regular	0	900	37583
10390	Cascade Natural Gas Corp.	08/25/2025	Regular	0	355.44	37584
10403	CDW Government	08/25/2025	Regular	0	2962.51	37585
10420	Central Valley Truck Driving School LLC	08/25/2025	Regular	0	3025	37586
13104	CenturyLink - Lumen	08/25/2025	Regular	0	1439.58	37587
10456	Cintas Corporation #605	08/25/2025	Regular	0	174.23	37588
10467	City of Sunnyside - Finance Dept.	08/25/2025	Regular	0	38385.56	37589
10506	Columbia Cleaners	08/25/2025	Regular	0	117.01	37590
10526	Connetix Engineering, Inc.	08/25/2025	Regular	0	7217.25	37591
10596	Cummins Inc.	08/25/2025	Regular	0	758.51	37592
13083	Daniel B. Heid	08/25/2025	Regular	0	11024	37593
10645	Department of Ecology Cashiering Unit	08/25/2025	Regular	0	223472.61	37594
10648	Department of Licensing	08/25/2025	Regular	0	36	37595
10654	Dept. Of Transportation	08/25/2025	Regular	0	120.43	37596
10747	Elwood Staffing Services, Inc.	08/25/2025	Regular	0	1566.28	37597
10869	Fry, Dana	08/25/2025	Regular	0	10.77	37598
10886	Galls, Inc.	08/25/2025	Regular	0	1609.39	37599
10955	GMP Consultants LLC	08/25/2025	Regular	0	187.5	37600
11039	H.D. Fowler Co., Inc.	08/25/2025	Regular	0	14307.09	37601
11040	Hach Company	08/25/2025	Regular	0	102.91	37602
11082	HID Global Corporation	08/25/2025	Regular	0	1095.12	37603
11087	HLA Engineering and Land Surveying, Inc.	08/25/2025	Regular	0	143175.48	37604
11157	Intermountain Cleaning Service, Inc.	08/25/2025	Regular	0	167.87	37605
13133	Jonathan Schwarder	08/25/2025	Regular	0	81	37606
11271	Kazcade Engraving & Trophies	08/25/2025	Regular	0	25.92	37607
11380	Les Schwab Tire Center	08/25/2025	Regular	0	160.88	37608
11392	Life-Assist, Inc.	08/25/2025	Regular	0	910.32	37609
13136	Locality Media, Inc.	08/25/2025	Regular	0	17440	37610
11501	Masters Telecom LLC	08/25/2025	Regular	0	16.65	37611
11517	Mehline, Joseph	08/25/2025	Regular	0	132.52	37612
11574	Mobile Modular	08/25/2025	Regular	0	14870.7	37613
11607	Morton's Supply Inc.	08/25/2025	Regular	0	971.06	37614
11672	Northwest Code Professionals	08/25/2025	Regular	0	6055.2	37615
11699	O'Reilly Auto Parts	08/25/2025	Regular	0	229.8	37616
11753	Oxarc, Inc.	08/25/2025	Regular	0	67.61	37617
11904	Racom Corporation	08/25/2025	Regular	0	458.79	37618
11934	Rathbun Iron Works, Inc.	08/25/2025	Regular	0	88.62	37619
12376	SHC Medical Center Toppenish	08/25/2025	Regular	0	789.05	37620
12493	Summit Law Group	08/25/2025	Regular	0	469.5	37621
12500	Sunnyside Sun Media LLC	08/25/2025	Regular	0	459	37622
13141	Tri-Ply Construction, LLC	08/25/2025	Regular	0	86714.43	37623
12664	Tyler Technologies Inc.	08/25/2025	Regular	0	2320	37624

12727	Vanderhoof, Jordan	08/25/2025	Regular	0	81	37625
12748	Verizon Wireless	08/25/2025	Regular	0	3192.9	37626
12751	VESTIS	08/25/2025	Regular	0	32.42	37627
12840	Washington State Patrol	08/25/2025	Regular	0	22	37628
12841	Washington State Treasurer	08/25/2025	Regular	0	3996.38	37629
13142	Wastebuilt Environmental Solutions, LLC	08/25/2025	Regular	0	901.39	37630
12967	Yakima Chrysler Dodge Jeep Ram Fiat	08/25/2025	Regular	0	716.81	37631
12974	Yakima County Department of Corrections	08/25/2025	Regular	0	8766.3	37632
12978	Yakima County Financial Services	08/25/2025	Regular	0	669.02	37633
12982	Yakima County Fire District 5	08/25/2025	Regular	0	1253.41	37634
12983	Yakima County GIS	08/25/2025	Regular	0	95	37635
12993	Yakima County Treasurer	08/25/2025	Regular	0	67.11	37636
11177	Invoice Cloud (EFT)	08/12/2025	Bank Draft	0	125	DFT0000169
123	Washington State Department of Revenue	08/25/2025	Bank Draft	0	22249.01	DFT0000170
12889	Wex Bank (EFT)	08/26/2025	Bank Draft	0	12644.01	DFT0000171

Bank Code AP Claims Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	62	62	0.00	626,849.84
Manual Checks	0	0	0.00	0
Voided Checks	0	7	0.00	-44004.52
Bank Drafts	3	3	0.00	35,018.02
EFT's	0	0	0.00	0
	716	388	0.00	617,863.34

Check Report

Date Range: 06/09/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General -General						
11069	Heritage Bank	08/15/2025	Bank Draft	0	332.78	DFT0000172

Bank Code General Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	332.78
EFT's	0	0	0.00	0.00
	1	1	0.00	332.78

Check Report

Date Range: 06/09/2025 - 08/31/2025

All Bank Codes Check Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	62	62	0.00	626849.84
Manual Checks	0	0	0.00	0
Voided Checks	0	7	0.00	-44004.52
Bank Drafts	4	4	0.00	35,350.80
EFT's	0	0	0.00	0
	717	389	0.00	618,196.12

Accounts Payable Checks 37570-37574 and 37580-37636, DFT169 and DFT172, and void checks NR37202, NR37440, NR37484, NR37493, NR37494, NR37518, and NR37562.

I, undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due unpaid obligation against the City of Toppenish, and that I am authorized to authenticate and certify to said claim.



Adam Vaughn, Finance Director

August 21, 2025

ORDINANCE NO. 2025-10

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
TOPPENISH, WASHINGTON, AMENDING SECTIONS 2.65.070,
2.65.075, 2.65.175, AND 2.65.180 OF THE TOPPENISH MUNICIPAL
CODE RELATING TO CEMETERIES.**

WHEREAS, the current provisions of the Toppenish Municipal Code provide for the regulation of cemeteries, including identifying what markers can be used in certain settings; and,

WHEREAS, in the operation of the cemetery, the City has determined that upright and elevated markers create significant challenges for maintenance of the cemetery, as opposed to flat, level markers; and

WHEREAS, in order to assist in a more controlled environment for cemetery maintenance, other than in section G of Elmwood Cemetery, commencing on January 1, 2026, installation of cemetery markers shall be of the kind commonly described as flat markers.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF TOPPENISH, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Section 2.65.070 of the Toppenish Municipal Code (TMC) is hereby amended to read as follows:

2.65.070 - Marker regulations.

A marker must be installed for each grave in which interment is made. The marker shall legibly state, at a minimum, the name, year of birth and year of death of the decedent whose grave is marked. No marker shall be installed except by or under the supervision of the sexton. No marker shall exceed 12 inches in depth or the width of the grave being marked, ~~except that for adjoining graves the marker may equal the combined width of the graves.~~ All markers must be approved by the sexton before they are installed. After a marker has been installed it shall not be modified by any means except upon prior approval by the sexton; provided, that the sexton shall not approve the painting of any installed marker. Painted grave markers are prohibited. Any photograph of a person that was taken while the person was deceased and any other depiction of a deceased person shall be prohibited.

Section 2. Section 2.65.075 of the Toppenish Municipal Code (TMC) is hereby amended to read as follows:

2.65.075 Upright and flat markers – Where permitted and required.

~~A. Upright markers are permitted only in Sections A through G of Elmwood Cemetery, except that they are not permitted on any of the cremation or infant sections therein.~~ Only flat markers shall be used on cremation and infant sites.

C. In the case of any conflict between the provisions of section 2.65.075 and any other section of this chapter, section 2.65.075 shall control. (Ord. 2010-20 § 2, 2010; Ord. 2005-8 § 2, 2005).

Section 3. Section 2.65.175 of the Toppenish Municipal Code (TMC) is hereby amended to read as follows:

2.65.175 Ownership, transfer of ownership, and usage of lots.

A. All lots that have been conveyed to individuals by the city are presumed to be the sole and separate property of the owner named in the instrument of conveyance. Such ownership shall not change except in compliance with Chapter 68.32 RCW. A maximum of two people may be interred in one mausoleum crypt or one grave, including double-deep burials and multiple cremains. Infants and cremains may be placed in occupied adult graves with written and notarized consent of the person or persons with the right to give such consent, as set forth in Chapter 68.32 RCW. Such additional burials shall have a flush marker placed adjacent to the existing marker.

B. No transfer or assignment of any lot or mausoleum crypt or interest therein shall be valid without the consent of the city first being had and endorsed upon such transfer document. Such transfer document must bear the notarized signature of the person making the transfer, and must be presented to the public works director immediately, who shall see to it that the same is promptly recorded in the city's records in the finance department and in the public works department. Permission for the use of graves or crypts will be granted only to the owners who appear as such on the records of the city. In all cases, the city may demand, before granting permission for use, an affidavit and an indemnification agreement from the person applying therefor that he or she is the then owner of the lot or crypt and has not transferred or assigned the same or any part thereof. Such affidavit accompanied by the evidence of transfer of the above mentioned shall relieve the city of any and all liability as to said lot or crypt.

C. The public works director or designee shall establish and maintain written directives for city workers at the cemetery to follow as to the placement and uniform alignment of graves and grave markers. (Ord. 2014-3, 2014).

Section 4. Section 2.65.180 of the Toppenish Municipal Code (TMC) is hereby amended to read as follows:

2.65.180 City manager authority.

In all matters not specifically provided for in this chapter, the city manager or his designee shall have full power and authority to take such action as may seem necessary and proper to him under the circumstances, including resolving disputes involving the application of city cemetery regulations. (Ord. 2004-4 § 1, 2004).

Section 5. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this chapter.

Section 6. Effective date. This Ordinance shall be effective five (5) days after publication as required by law.

PASSED by the Toppenish City Council at its regular meeting held on the 25th day of August, 2025.

ELPIDIA SAAVEDRA, Mayor

ATTEST:

LINDA FINLEY, City Clerk Pro Tem

APPROVED AS TO FORM:

DANIEL B. HEID, City Attorney



P.O. Box 2872 Yakima, WA 98907

Office (509) 453-6581

Toll Free (866) 287-9759

Fax (509) 453-0014

General Contractors License TRIPLCL006N8

CHANGE REQUEST

To: CKJT ARCHITECTS
ATTN: MELISSA C. MCCOY
128 VISTA WAY
KENNEWICK, WA 99336
Ph: 509-783-5444

Number: 2
Date: 8/21/25
Job: 25-10-017 TOPPENISH POLICE REMODEL

Description RFI #4 Failing Roof Joist Repair and Framing

We are pleased to offer the following specifications and pricing to make the following changes:

RFI #4 submitted on 8/13/25, which brought to light existing roof joists and framing that showed signs of failing. After further investigation and review, repairs will be necessary to fix this issue.

This change request and the following scope of work, per RFI #4 response "TPR - RFI #4 Failing Roof Joist_CKJT response" received on 8/20/25 from the Architect, and "25005 - RFI#4 Response _2025.08.20" recieved on 8/20/25 from the Engineer.

- 1) Demolition and removal of necessary drywall from existiing ceiling to open up the roof framing in question.
- 2) Raise existing sagging section of roof framing up to the required height of 11'-6 1/2", to match adjacent 2x12 framing. Temporarily shore roof framing.
- 3) Supply and install ABA46Z post base, new 4x6 DF #1 post, and LPC6C to support existing roof structure. Mount post to existing concrete slab with 1/2"x4" Titen HD. us .148x3" and .148x1 1/2" nails for attchment of post to existing joists.
- 4) Supply and install LUS210-2 with .162x3.5" nails at existing (2)2x12 framing.
- 5) Supply and install H2.5A with .131x2.5" nails at existing 2x6 framing.
- 6) Supply and install A35 with .131x1.5" nails at existing 2x12 to (2)2x12 connections.
- 7) Frame new chase around new 4x6 post using 2x6 stud framing to match new framing in adjacent wall sections, per plans.
- 8) Sheet new wall chase with 5/8" gypsum wall board. Tape, mud, and texture to match new walls.
- 9) Install new 5/8" gypsum wall board at ceiling openings and patches. Fire tape and mud.
- 10) Supply and Install new 2x wood diagonal alternating bracing above all existing framed walls.

Tri-Ply would request for an additional 5 working days be added to the overall schedule for this scope of work. This will move the substantial completion date out one full week changing the contract from 150 calendar days to 157 calendar days.

The total amount to provide this work is **\$4,599.47**

Please note that Tri Ply Construction, LLC. will require an extra 5 Working Days.

Item Detail	Labor Units	Labor Price	Labor Total	Material	Equip.	Sub-contract	Other
17-0002 CHASE FRAMING	4.00	94.02	376.08	160.10			
COORDINATION & SUPERVISION	6.00	94.02	564.12				10.00
EXISTING WALL BRACING	8.00	94.02	752.16	184.20			
ROOF FRAMING REPAIR & POST INSTALL	8.00	94.02	752.16	599.23			
17-0002 DRYWALL - PATCH AND CHASE						545.45	
Total	26.00	376.08	2,444.52	943.53	0.00	545.45	10.00

Change Request Total

	%	Price Base	Total Price
Subtotal			3,943.50
B&O Tax	0.48	4,443.99	21.50
Markup & Overhead - On Sub	7.00	545.45	38.18
Markup & Overhead - Tri-Ply	12.00	3,398.05	407.77
Sub Markup	10.00	545.45	54.55
TERO Fee	3.00	4,465.50	133.97
Total			\$4,599.47



P.O. Box 2872 Yakima, WA 98907 | Office (509) 453-6581 | Toll Free (866) 287-9759 | Fax (509) 453-0014
General Contractors License TRIPLCL006N8

CHANGE REQUEST

Note: Unless specifically listed above, this change request total excludes all State Sales Taxes. If you have any questions, please contact me at 509-453-6581.

Submitted by: _____

Approved by: _____

Printed Name: _____

Date: _____

RESOLUTION NO. 2025-55

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TOPPENISH, WASHINGTON, AUTHORIZING THE CITY MANAGER
TO EXECUTE CHANGE ORDER NO. 1 TO THE CONSTRUCTION
CONTRACT WITH TRI-PLY CONSTRUCTION LLC FOR THE PUBLIC
SAFETY BUILDING REMODEL.**

WHEREAS, the City of Toppenish (City) and Tri-Ply Construction, LLC. Entered into a construction contract for the remodel work for the future Public Safety Building; and

WHEREAS, fortunately for the City, during the initial work on this project, the contractor happened to discover some improper repair work done by a prior owner that was not evident until drywall was removed exposing the problem; and

WHEREAS, the prior owner's work was not done in conformity with building codes and, more importantly, the result of this work is that, unless corrected, the safety and structural integrity of the building is seriously jeopardized, and

WHEREAS, proposed Change Order No. 1 involves additional work necessary to secure unforeseen roof structural members and various walls; and

WHEREAS, the proposed Change Order must be executed before work to secure the safety of the building and occupants may begin; and

WHEREAS, the total construction cost for the work contained in the Change Order totals \$4,599.47;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOPPENISH, WASHINGTON AS FOLLOWS:

Section 1. Approval: The City Manager is hereby authorized, empowered, and directed to execute Change Order No. 1 on behalf of the City of Toppenish.

Section 2. Corrections: The City Clerk is authorized to make necessary corrections to this Resolution including, but not limited to, the correction of scrivener's/clerical errors, references, Resolution numbering, section/subsection numbering and any references thereto.

Section 3. Effective Date: This Resolution shall be effective immediately upon passage and signatures hereto

PASSED by the Toppenish City Council at its regular meeting held on August 25, 2025.

ELPIDIA SAAVEDRA, Mayor

ATTEST:

LINDA FINLEY, City Clerk Pro Tem

APPROVED AS TO FORM:

DANIEL B. HEID, City Attorney