

Televised Live and Streamed at the link below:

<https://reflect-midvalley.cablecast.tv/CablecastPublicSite/?channel=2>

1. Regular Session Call to Order

Pledge of Allegiance, Roll Call, and Welcome

2. Approve Agenda

3. Public Comment

The City Council welcomes public attendance at Council meetings. This meeting is for the conduct of regular City business. With very few exceptions, RCW 42.17A.555 prohibits government agencies from allowing the use of public facilities, directly or indirectly, for campaign purposes. At this time, citizen comments and inquiries about agenda business or general City matters are encouraged. If you wish to address the City Council, please stand or raise a hand so you can be called upon. After you are recognized, please come forward to the lectern and state your name for the public record. Your remarks must be limited to three minutes or less. Please use the microphone.

4. Consent Agenda

All matters on the consent agenda have been provided to each Councilmember for review and are considered to be routine or have been previously discussed and will be adopted by one motion and vote without discussion. However, if a Councilmember desires, any item on this agenda will be discussed before any action is taken on it.

- a. Approve Minutes of the April 13, 2026, Regular Meeting.
- b. Approve Payroll Checks and Bank Drafts as listed in the attached register in the total amount of \$314,299.41 dated April 22, 2026.
- c. Approve Claims Checks and Bank Drafts as listed in the attached register in the total amount of \$204,818.89 dated April 27, 2026.

5. Presentation

- a. AB 26-37 Sustaining Financial Stability: Progress and Continued Focus.

6. New Business

- a. AB 26-38: Select Mayor Pro Tem for 2026-2027.

7. Council Meeting Reports and Community Announcements

8. Adjournment

Next Council Meeting Will Be Held on May 4, 2026.

City Council meetings are accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (509) 865-6754, 24 hours in advance.

TOPPENISH CITY COUNCIL
Regular Meeting Minutes
April 13, 2026

Mayor Saavedra called the meeting to order at 7:00 p.m.

ROLL CALL

Attendees: Mayor Elpidia Saavedra and Councilmembers Laura Canfield, Naila Prieto Duval, George Garcia, Josh Garza, and Councilmember Cristian Sanchez.
Staff: City Manager Dan Ford, City Attorney Daniel B. Heid, ACM/Finance Director Adam Vaughn, Public Safety Director Joseph Mehline, Director of Community Infrastructure and Development Andrew Hattori, Public Works Manager Dan Musgraves, Code Enforcement Officer Tia Hickman, Information Technologies Services Manager Van Donley, City Clerk Heidi Riojas (CC Riojas), and Communications Manager Sean Davido.

CC Riojas conducted roll call for each City Councilmember to respond to their attendance at the meeting. Mayor Saavedra and Councilmembers Canfield, Prieto Duval, Garcia, Garza, and Sanchez, responded during roll call.

CM Ford announced that Mayor Pro Tem Loren Belton resigned from his position. He shared that staff is advertising for the vacant position. CM Ford reported that in two weeks at the next Council meeting, there will be discussion on appointment for a new Mayor Pro Tem.

APPROVE AGENDA

Councilmember Sanchez moved, seconded by Councilmember Canfield to approve the April 13, 2026, Agenda.

Councilmember Prieto Duval moved, seconded by Councilmember Garza to pull item 4d from the Consent Agenda and put it at the end of New Business as item 5e. Motion carried. Mayor Saavedra and Councilmember Sanchez voted no.

Councilmember Prieto Duval moved, seconded by Councilmember Canfield to approve the April 13, 2026, Agenda as amended. Motion carried. Mayor Saavedra and Councilmember Sanchez voted no.

PUBLIC COMMENT

The City Council received no comments from the public during the meeting.

CONSENT AGENDA

Councilmember Canfield moved, seconded by Councilmember Garza to approve Consent Agenda items a through c, and e through f, as amended:

- a. Approve Minutes of the March 23, 2026, Regular Meeting.
- b. Approve Minutes of the April 6, 2026, Study Session.
- c. Adopt Ordinance No. 2026-08, An Ordinance of the City of Toppenish, Washington Creating a New Section 2.05.065 of the Toppenish Municipal Code Allowing its Elected Officials to Waive all or a Portion of Their Salary Compensation.
- d. ~~Approve Resolution No. 2026-12, A Resolution Approving Amendment No. 2 to Employment Agreement Between the City of Toppenish and Daniel Ford.~~
- e. Approve Payroll Checks and Bank Drafts as listed in the attached register in the total amount of \$186,694.28 dated April 7, 2026.
- f. Approve Claims Checks and Bank Drafts as listed in the attached register in the total amount of \$642,400.50 dated April 12, 2026.

Motion carried unanimously.

NEW BUSINESS

Resolution No. 2026-13: A Resolution of the City of Toppenish, Washington, Approving and Accepting the Construction Bid/Quote From SCI Industrial Services for the Wastewater Treatment Plant Dryer Building Project.

Councilmember Sanchez moved, seconded by Councilmember Prieto Duval to approve Resolution No. 2026-13. Motion carried unanimously.

Resolution No. 2026-14: A Resolution of the City Of Toppenish, Washington, Approving and Accepting the Construction Bid/Quote From all-Phase Electric Inc for the Headworks Screen and Blower Installation Emergency Project.

Councilmember Garza moved, seconded by Councilmember Garcia to approve Resolution No. 2026-14. Motion carried unanimously.

Resolution No. 2026-15: A Resolution of the City of Toppenish, Washington, Approving and Accepting the Construction Bid/Quote From Shawn Hyatt Excavating Inc. for Property Abatement of Real Property in Toppenish, WA.

Councilmember Garza moved, seconded by Councilmember Sanchez to approve Resolution No. 2026-15. Motion carried unanimously.

Resolution No. 2026-16: A Resolution Authorizing the City Managers of the City of Toppenish and the City of Sunnyside to Approve Subordinate Agreements for Assistance Between the Cities of Toppenish and Sunnyside.

Councilmember Garza moved, seconded by Councilmember Garcia to approve Resolution No. 2026-16. Motion carried unanimously.

Resolution No. 2026-12: A Resolution Approving Amendment No. 2 to Employment Agreement Between the City of Toppenish and Daniel Ford.

Mayor Saavedra moved, seconded by Councilmember Sanchez to approve Resolution No. 2026-12. Motion failed. Councilmembers Prieto Duval, Garza, and Garcia voted no.

Councilmember Prieto Duval moved, seconded by Councilmember Garcia to amend your motion to also include that we will create a committee to develop recommendations to the City Council to clearly outline the annual performance evaluation of the City Manager. Motion failed. Mayor Saavedra and Councilmembers Canfield and Sanchez voted no.

COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS

The City Councilmembers provided reports of their activities since the last meeting and community announcements.

ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:39 p.m.

ELPIDIA SAAVEDRA, MAYOR

HEIDI RIOJAS, CMC, CITY CLERK

Payroll Check Register
Payroll for Period: 4/1-4/15, 2026

Description	Payment Type	Payment Number	Amount
ACH Payroll 4/1-4/15, 2026	Bank Draft	ACH Payroll	\$114,737.22
Benefits Only	Regular	38848	\$0.00
City of Toppenish - Longevity	Regular	38849	\$380.00
IAFF-MERP Trust Office	Regular	38850	\$300.00
Teamsters Local 760	Regular	38851	\$911.50
Toppenish Police Officer Association	Regular	38852	\$808.50
Treasurer IAFF #2328	Regular	38853	\$244.50
United Way of Yakima Co.	Regular	38854	\$3.00
Vimly Benefit Solutions, Inc.	Regular	38855	\$95,005.88
Washington Teamsters Welfare Trust	Regular	38856	\$2,064.00
Aflac (EFT)	Bank Draft	DFT0000339	\$64.29
Aflac (EFT)	Bank Draft	DFT0000340	\$131.72
MissionSquare (EFT)	Bank Draft	DFT0000341	\$5,227.95
Nationwide Retirement Solutions (EFT)	Bank Draft	DFT0000342	\$1,879.74
Dept of Retirement Systems (EFT)	Bank Draft	DFT0000343	\$20,295.11
Internal Revenue Service	Bank Draft	DFT0000344	\$37,420.25
WCIF - PD Dental & Vision (EFT)	Bank Draft	DFT0000345	\$1,720.95
Department of Labor & Industries (EFT)	Bank Draft	DFT0000348	\$33,104.80
Grand Total			\$314,299.41

Payroll Checks

Payroll Checks 38848-38856, Electronic Transfers DFT0000339-DFT0000345 and DFT0000348.

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Toppenish, and that I am authorized to authenticate and certify to said claim.

Adam Vaughn, Finance Director

April 23, 2026
Date

AP Check Register
April 2nd Council Period

Description	Payment Type	Payment Number	Amount
Abadan Tri Cities	Regular	38857	\$364.56
Amador Sanchez	Regular	38858	\$430.00
Amazon Capital Services	Regular	38859	\$58.55
Andrew Hattori	Regular	38860	\$130.00
Cascade Natural Gas Corp.	Regular	38861	\$777.50
Central Chain & Transmission Co. Inc.	Regular	38862	\$15.62
Central Washington Polygraph & Investigations,	Regular	38863	\$1,636.00
CenturyLink	Regular	38864	\$22.61
Cintas Corporation #605	Regular	38865	\$529.21
City of Sunnyside - Finance Dept.	Regular	38866	\$61,532.05
City of Toppenish	Regular	38867	\$1,866.80
Coastal Farm and Home Supply	Regular	38868	\$234.35
Dept of Retirement Systems	Regular	38869	\$25.00
First Responder Outfitters, Inc.	Regular	38870	\$193.52
GMP Consultants LLC	Regular	38871	\$1,375.00
HLA Engineering and Land Surveying, Inc.	Regular	38872	\$47,513.65
Howard's Tire Factory Inc	Regular	38873	\$2,090.22
Intermountain Cleaning Service, Inc.	Regular	38874	\$193.68
Johnson Controls Security Solutions LLC	Regular	38875	\$2,515.52
Life-Assist, Inc.	Regular	38876	\$17.64
Masters Telecom LLC	Regular	38877	\$16.69
Mehline, Joseph	Regular	38878	\$130.00
Mid-American Research Chemical	Regular	38879	\$322.96
Musgrave, Daniel	Regular	38880	\$245.00
Northwest Code Professionals	Regular	38881	\$8,509.24
Nune Angel	Regular	38882	\$430.00
ODP Business Solutions, LLC	Regular	38883	\$1.81
O'Reilly Auto Parts	Regular	38884	\$58.38
Orkin, LLC	Regular	38885	\$130.49
Rathbun Iron Works, Inc.	Regular	38886	\$136.04
Rosendo Gudino	Regular	38887	\$238.00
SHC Medical Center Toppenish	Regular	38888	\$1,714.04
Sunnyside Sun Media LLC	Regular	38889	\$210.00
Toppenish Volunteer Firefighters Association	Regular	38890	\$2,400.00
Tyler Technologies Inc.	Regular	38891	\$78.52
Verizon Wireless	Regular	38892	\$1,507.26
VESTIS	Regular	38893	\$52.41
Washington State Patrol	Regular	38894	\$33.00
Washington State Treasurer	Regular	38895	\$5,859.44
Weinmann, Gene E.	Regular	38896	\$1,936.48
Yakima County Department of Corrections	Regular	38897	\$29,170.90
Yakima County GIS	Regular	38898	\$100.00
Yakima County Treasurer	Regular	38899	\$96.10
Yakima Regional Clean Air Agency	Regular	38900	\$3,677.25
Washington State Department of Revenue	Regular	DFT0000346	\$23,363.17
Pitney Bowes Inc.	Regular	DFT0000349	\$2,500.00
Heritage Bank	Regular	DFT0000347	\$380.23
Grand Total			\$204,818.89
Account Payable Checks			

Accounts Payable Checks 38857-38900 and Electronic Transfers DFT0000346-DFT0000347 and DFT0000349.

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Toppenish, and that I am authorized to authenticate and certify to said claim.



Adam Vaughn, Finance Director

4/22/2026

Date

Meeting Date: April 27, 2026

Subject: AB 26-37 Sustaining Financial Stability: Progress and Continued Focus.

Attachments: 1. Sustaining Financial Stability - Progress and Continued Focus

Presented By: Adam Vaughn, ACM/Finance Director

Approved for Dan Ford, City Manager

Agenda By:

Discussion:

Assistant City Manager Vaughn will give a presentation on sustaining financial stability. Where we are and the importance of a continued focus of staff and Council.

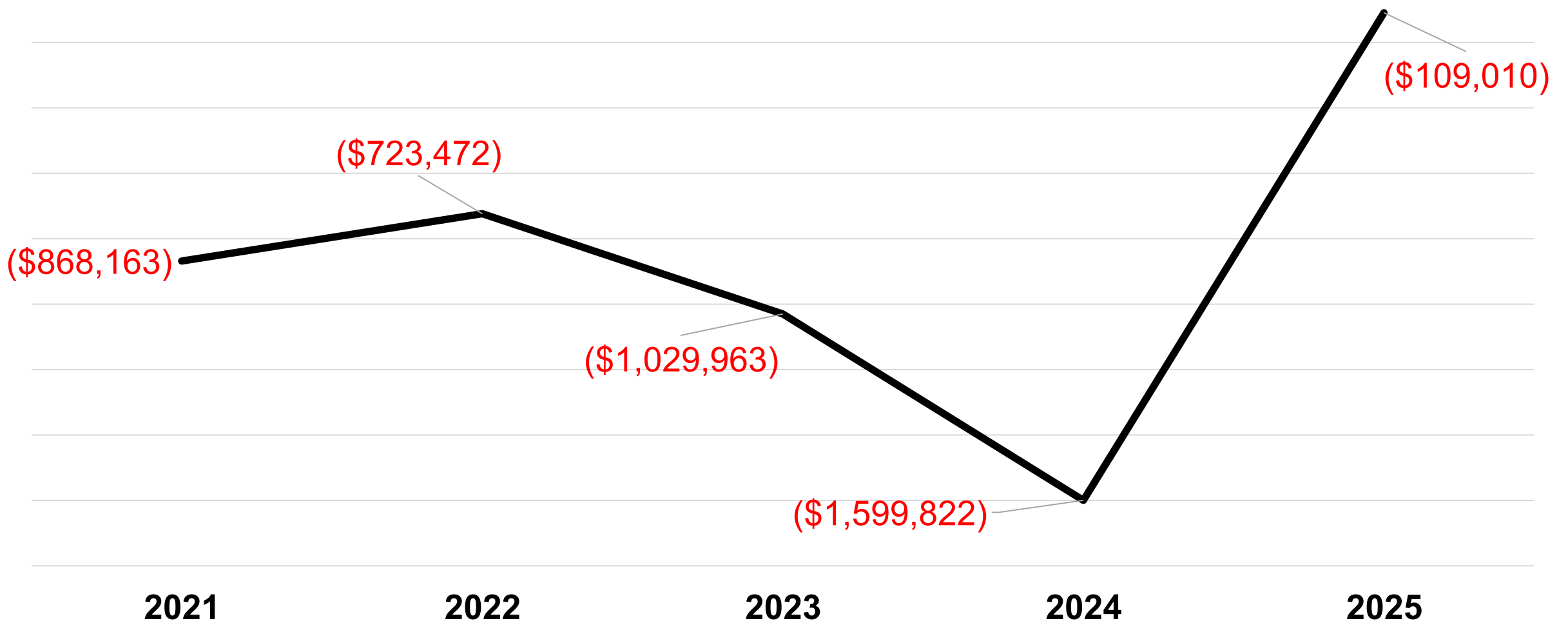
Fiscal Impact:

Recommendation:

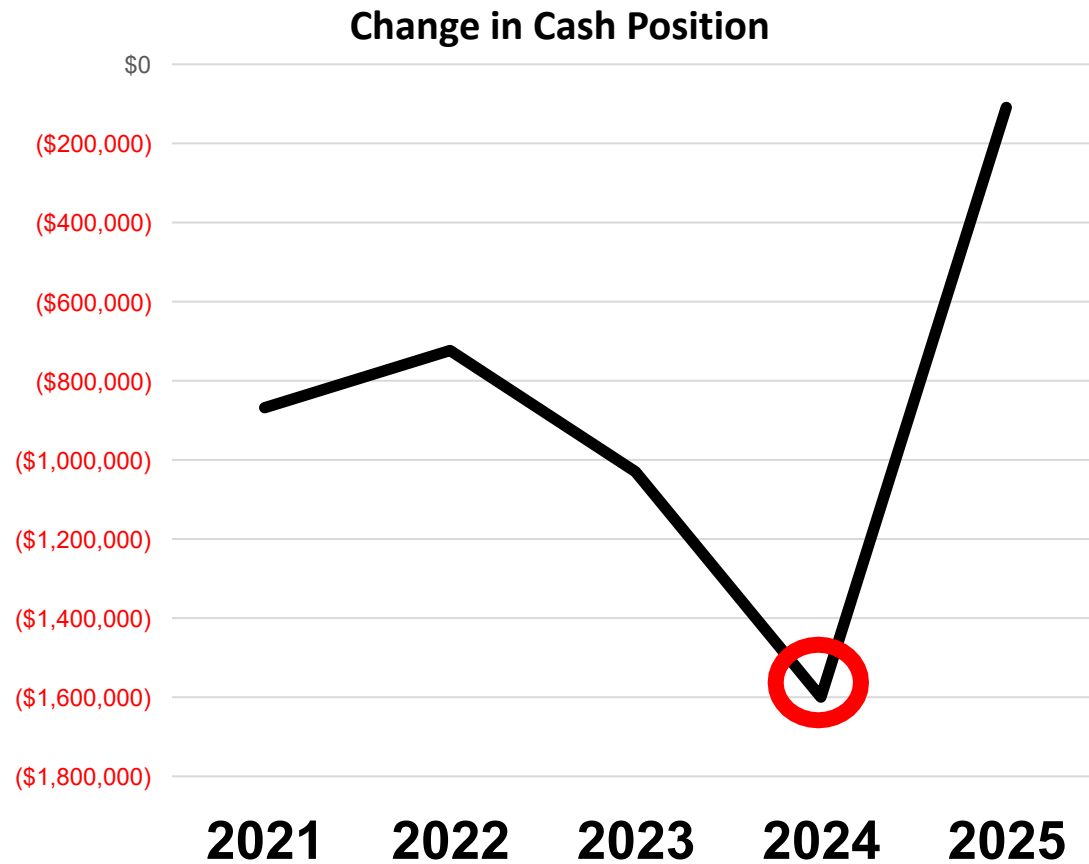
Alternatives:

Sustaining Financial Stability: Progress and Continued Focus

Change in Cash Position



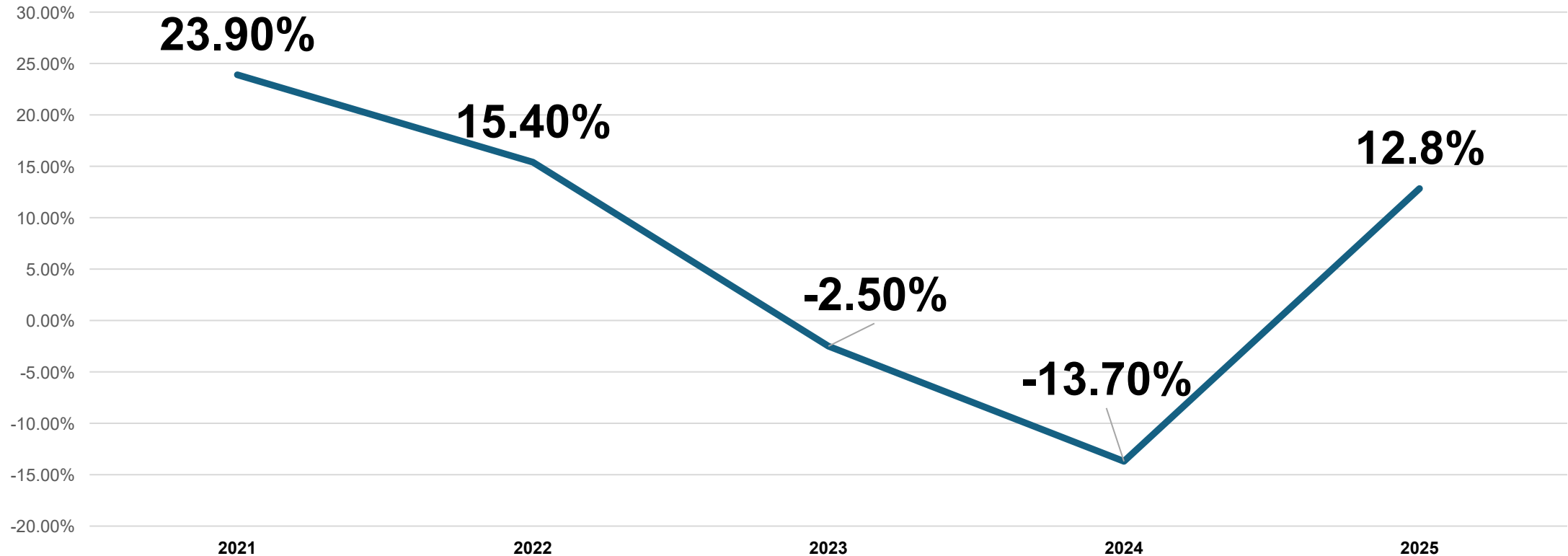
2024 Actions



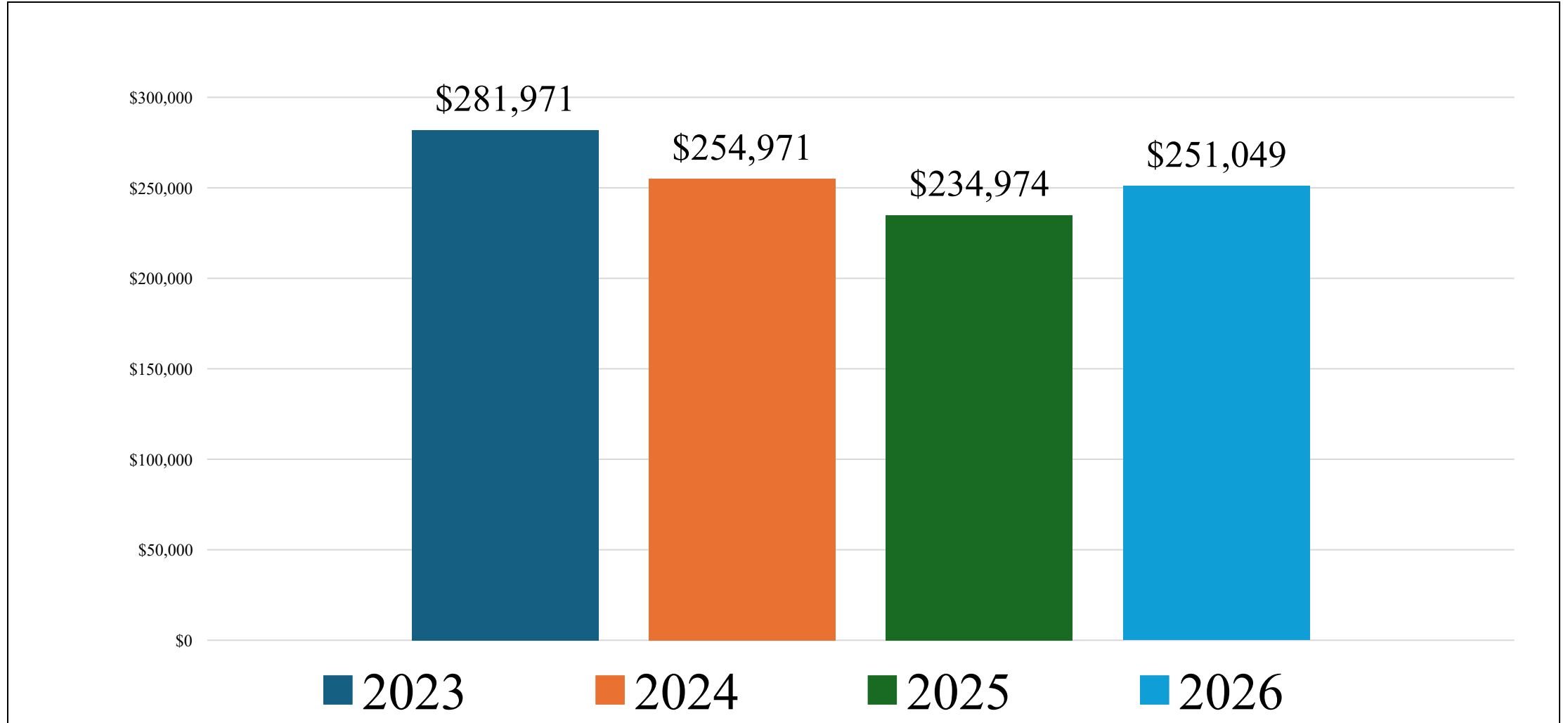
- Maximized Investments
- Vehicle Licensing Fee Increase
- 5% Rate Increase
- Permanent Police Building
- Four positions removed
- Service Reductions (Pool, Park Maintenance, Recreation)
- Federal and State Advocacy for Capital Projects
- Hiring of qualified staff to reduce consulting fees
- Careful attention to all costs throughout each department

Operating Revenue vs. Operating Expenses

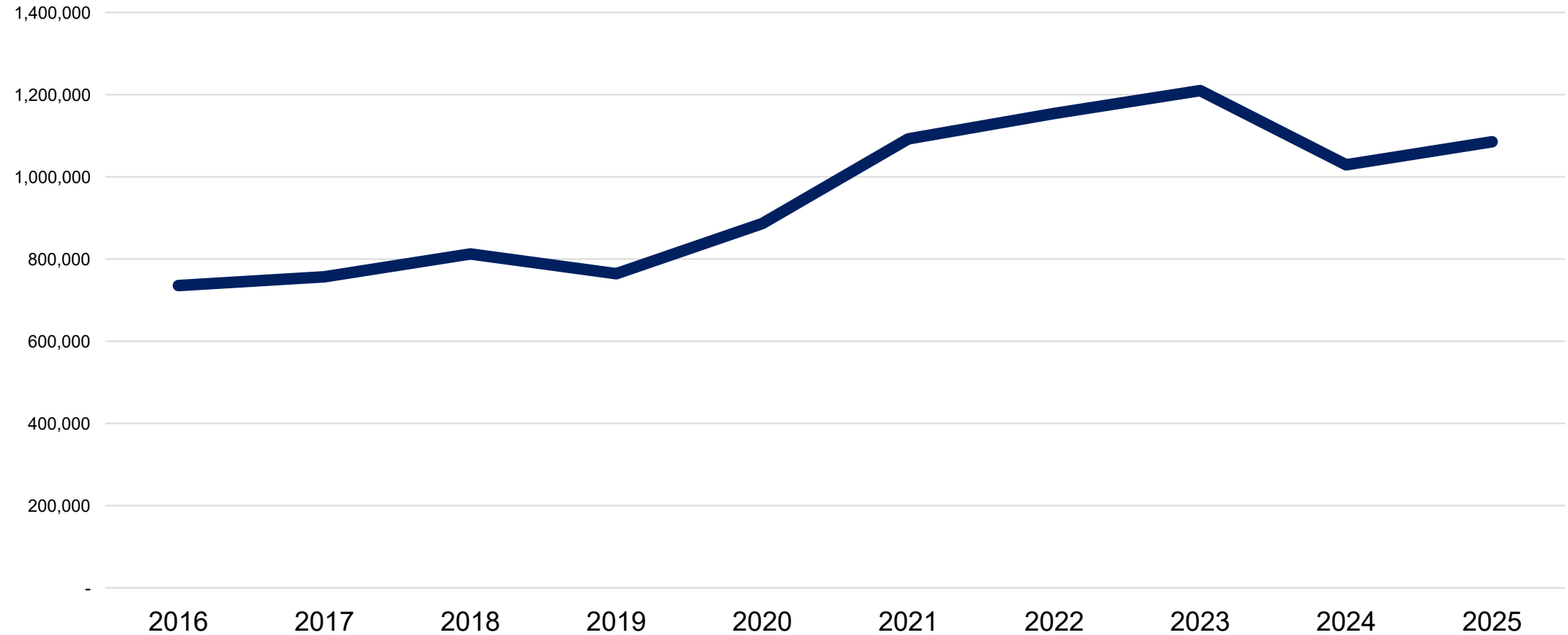
Governmental Funds Sustainability



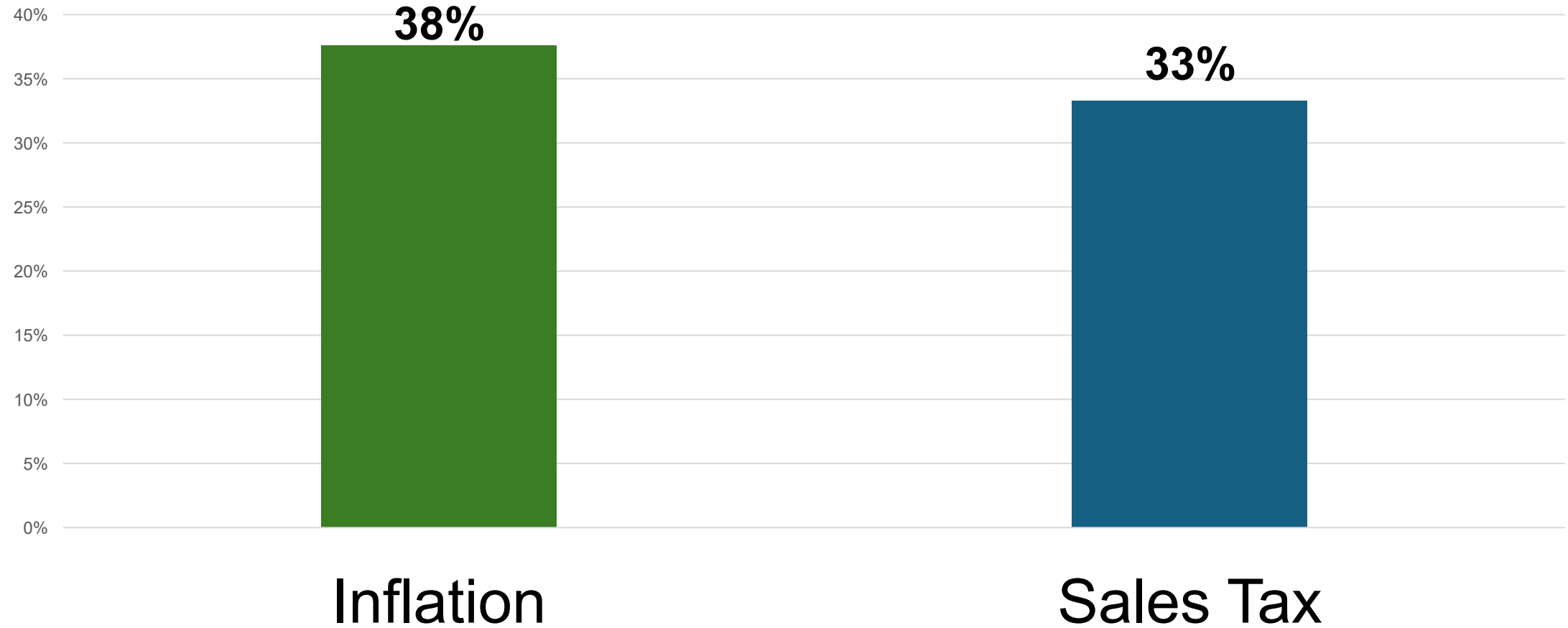
Quarter 1 Sales Tax



10-Year Sales Tax Trend



10-Year Change



What Now?

- Stabilize and invest in essential services
 - Long-term Fire Department Solution
 - Reinvestment in Park Maintenance and strategic investment with Capital Appropriations and Grant Funds
- Do not undo progress made to this point, deficits are a slippery slope and will continue to grow if not actively managed
- Strategically balance long-term obligations with reduction in tax/rate burden on citizens in the short-term

Meeting Date: April 27, 2026
Subject: AB 26-38: Select Mayor Pro Tem for 2026-2027.
Attachments: None
Presented By: Dan Ford, City Manager
Approved for Dan Ford, City Manager
Agenda By:

Discussion:

The resignation of the Mayor Pro Tem requires the appointment of a new Council member to serve for the remainder of 2026 and the entirety of 2027.

Also, the resignation caused vacant positions on the following committees which should be considered:

1. Boards and Commissions Selection Committee
2. Cable Regulation Board
3. Driving Rural Yakima Valley Economy
4. Yakima County-Wide Planning Policy Committee

Staff is currently vetting several candidates to fill the vacant council position. With this, the Council may want to delay the selection of a Mayor Pro Tem until the vacant council seat is filled to promote inclusivity and ensure full participation by the new council member.

Fiscal Impact:

Recommendation:

The Mayor will open nominations for Mayor Pro Tem; **however, the Council may also choose to delay action until the vacant council seat is filled to promote inclusivity and ensure full participation by the new council member.**

Alternatives: