CITY OF TOPPENISH

City Council Regular Meeting Agenda

January 26, 2026 at 7:00 PM

21 West 1st Avenue, Toppenish, WA 98948

Televised Live and Streamed at the link below:

https://reflect-midvalley.cablecast.tv/CablecastPublicSite/?channel=2

1. Regular Session Call to Order

Pledge of Allegiance, Roll Call, and Welcome

2. Approve Agenda

3. Public Comment

The City Council welcomes public attendance at Council meetings. This meeting is for the conduct of regular City business. With very few exceptions, RCW 42.17A.555 prohibits government agencies from allowing the use of public facilities, directly or indirectly, for campaign purposes. At this time, citizen comments and inquiries about agenda business or general City matters are encouraged. If you wish to address the City Council, please stand or raise a hand so you can be called upon. After you are recognized, please come forward to the lectern and state your name for the public record. Your remarks must be limited to three minutes or less. Please use the microphone.

4. Consent Agenda

All matters on the consent agenda have been provided to each Councilmember for review and are considered to be routine or have been previously discussed and will be adopted by one motion and vote without discussion. However, if a Councilmember desires, any item on this agenda will be discussed before any action is taken on it.

a. Approve Minutes of the January 12, 2026, Regular Meeting.

b. Approve Payroll Checks and Bank Drafts as listed in the attached register in the total amount of $291,983.46 dated January 22, 2026.

c. Approve Claims Checks and Bank Drafts as listed in the attached register in the total amount of $161,396.08 dated December 31, 2025.

d. Approve Claims Checks and Bank Drafts as listed in the attached register in the total amount of $220,100.11 dated January 26, 2026.

5. New Business

a. AB 26-12: [Proposed] Ordinance No. 2026-03, 2025 Budget Amendment #2.

b. AB 26-13: [Proposed] Ordinance No. 2026-04, Amendments to TMC 15.01.060 IMPC Violations.

c. AB 26-14: [Proposed] Resolution No. 2026-02, Accepting Bid from Nelson Construction Corp. for Construction Services for the Jackson & Juniper Reconstruction Project.

d. AB 26-15: [Proposed] Resolution No. 2026-03, Authorizing Task Order with Connetix Engineering Inc. for WWTP Technology Services.

e. AB 26-16: [Proposed] Resolution No. 2026-04, Extending Contract with the Department of Commerce for CDBG Funding.

f. AB 26-17: [Proposed] Resolution No. 2026-05, Authorizing payment to N-Able for renewal of monitoring, security, and backup services for IT hardware and services.

6. Council Meeting Reports and Community Announcements

7. Adjournment

Next Council Meeting Will Be Held on February 2, 2026.

City Council meetings are accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (509) 865-6754, 24 hours in advance.

TOPPENISH CITY COUNCIL
Regular Meeting Minutes
January 12, 2026

Mayor Saavedra called the meeting to order at 7:00 p.m.

ROLL CALL

Attendees:	Mayor Elpidia Saavedra and Councilmembers Laura Canfield, Naila Prieto Duval, George Garcia, Josh Garza, and Cristian Sanchez.
Absent:	Mayor Pro Tem Loren Belton.
Staff:	City Manager Dan Ford, City Attorney Daniel B. Heid, Public Safety Director Joseph Mehline, ACM/Finance Director Adam Vaughn, Community Economic Development Director Andrew Hattori, Public Works Supervisor Dan Musgraves, Deputy Fire Chief Dale Northrup, Information Technologies Services Manager Van Donley, City Clerk Heidi Riojas (CC Riojas), and Communications Manager Sean Davido.

CC Riojas conducted roll call for each City Councilmember to respond to their attendance at the meeting. Mayor Saavedra and Councilmembers Canfield, Prieto Duval, Garcia, Garza, and Sanchez, responded during roll call. Mayor Pro Tem Belton was not present at the meeting.

Councilmember Garza moved, seconded by Councilmember Canfield to excuse Mayor Pro Tem Belton from the January 12, 2026, Regular Meeting. Motion carried unanimously.

APPROVE AGENDA

Councilmember Sanchez moved, seconded by Councilmember Garza to approve the January 12, 2026, Agenda. Motion carried unanimously.

PROCLAMATION

Mayor Saavedra recited the Proclamation to proclaim the week of January 18, 2026, through January 24, 2026, as Martin Luther King, Jr. Week.

PUBLIC COMMENT

The City Council received comments from the public during the meeting.

CONSENT AGENDA

Councilmember Sanchez moved, seconded by Councilmember Garza to approve Consent Agenda items a through g:

a. Approve Minutes of the December 8, 2025, Regular Meeting.
b. Approve Minutes of the January 5, 2026, Study Session.
c. Approve Payroll Checks and Bank Drafts as listed in the attached register in the total amount of $323,478.01 dated December 22, 2025.
d. Approve Payroll Checks and Bank Drafts as listed in the attached register in the total amount of $180,796.27 dated January 7, 2026.
e. Approve Claims Checks and Bank Drafts as listed in the attached register in the total amount of $1,090,330.46 dated December 22, 2025.
f. Approve Claims Checks and Bank Drafts as listed in the attached register in the total amount of $268,763.98 dated December 31, 2025.
g. Approve Claims Checks and Bank Drafts as listed in the attached register in the total amount of $833,061.11 dated January 12, 2026 and void check 37486.

Motion carried unanimously.

NEW BUSINESS

Mayor Saavedra Read Ordinance No. 2026-01: An Ordinance of the City Council of the City Of Toppenish, Washington, Creating a New Section 8.10.295 of the Toppenish Municipal Code, and Amending Sections 8.10.010, 8.10.050, 8.10.060, 8.10.090, 8.10.130. 8.10.195, 8.10.200, 8.10.240, 8.10.250 and 8.10.280 of the Toppenish Municipal Code, Relating to Garbage Collection and Disposal.

Councilmember Prieto Duval moved, seconded by Councilmember Sanchez to adopt Ordinance No. 2026-01. Motion carried unanimously.

Mayor Saavedra Read Ordinance No. 2026-02: An Ordinance of the City of Toppenish, Washington, Creating a New Section 1.01.095 of the Toppenish Municipal Code Regarding Correction of Scrivener's Errors by City Clerk.

Councilmember Garza moved, seconded by Councilmember Canfield to adopt Ordinance No. 2026-02. Motion carried unanimously.

Resolution No. 2026-01: A Resolution of the City of Toppenish, Washington Authorizing an Agreement With the Department of Ecology For Wastewater Treatment Plant Facilities Design Loan Funding.

Councilmember Garza moved, seconded by Councilmember Sanchez to approve Resolution No. 2026-01. Motion carried unanimously.

COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS

The City Councilmembers provided reports of their activities since the last meeting and community announcements.

ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:30 p.m.

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ELPIDIA SAAVEDRA, MAYOR

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HEIDI RIOJAS, CMC, CITY CLERK

Payroll Check Register

Payroll for Period: 1/1-1/15, 2026

Description	Payment Type	Payment Number	Amount
ACH Payroll 1/1-1/15, 2026	Bank Draft	ACH Payroll	$119,806.12
Benefits only	Regular	38379-38384	$0.00
City of Toppenish - Longevity	Regular	38385	$395.00
IAFF-MERP Trust Office	Regular	38386	$300.00
Teamsters Local 760	Regular	38387	$928.00
Toppenish Police Officer Association	Regular	38388	$882.00
Treasurer IAFF #2328	Regular	38389	$244.50
United Way Of Yakima Co.	Regular	38390	$3.00
Vimly Benefit Solutions, Inc.	Regular	38391	$100,560.50
Washington Teamsters Welfare Trust	Regular	38392	$2,201.60
Aflac (EFT)	Bank Draft	DFT0000277	$64.29
Aflac (EFT)	Bank Draft	DFT0000278	$131.72
MissionSquare (EFT)	Bank Draft	DFT0000279	$4,982.02
Nationwide Retirement Solutions (EFT)	Bank Draft	DFT0000280	$1,889.07
Dept of Retirement Systems (EFT)	Bank Draft	DFT0000281	$19,384.39
Internal Revenue Service (EFT)	Bank Draft	DFT0000282	$38,333.85
WCIF - PD Dental & Vision (EFT)	Bank Draft	DFT0000283	$1,877.40
	Grand Total		**$291,983.46**

Payroll Checks

Payroll Checks 38379-38392 and Electronic Transfers DFT0000277-DFT0000283.

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Toppenish, and that I am authorized to authenticate and certify to said claim.

Adam Vaughn, Finance Director

January 21, 2026

Date

AP Check Register Period-13-2				
Description	**Payment Type**	**Payment Number**		**Amount**
Amazon Capital Services	Regular	38393	$	32.39
Cascade Natural Gas Corp.	Regular	38394	$	1,661.35
City of Sunnyside - Finance Dept.	Regular	38395	$	83,116.77
Criminal Justice Training Commission	Regular	38396	$	760.38
Dell Financial Services LLC	Regular	38397	$	41.96
Employment Security Dept.	Regular	38398	$	370.69
Federal Express Corporation	Regular	38399	$	583.70
First Responder Outfitters, Inc.	Regular	38400	$	829.04
Galls, Inc.	Regular	38401	$	24.35
Howard's Tire Factory Inc	Regular	38402	$	96.12
Ideal Lumber & Hardware, Inc.	Regular	38403	$	472.42
ImageTrend, LLC	Regular	38404	$	6,581.68
Intermountain Cleaning Service, Inc.	Regular	38405	$	140.79
Kenneth Cole Counseling, P.S.	Regular	38406	$	700.00
Masters Telecom LLC	Regular	38407	$	33.38
Mobile Modular	Regular	38408	$	5,292.61
O'Reilly Auto Parts	Regular	38409	$	55.27
Pacific Power & Light Co.	Regular	38410	$	3,274.20
Racom Corporation	Regular	38411	$	187.95
T-Mobile USA Inc.	Regular	38412	$	1,350.00
Verizon Wireless	Regular	38413	$	1,611.30
VESTIS	Regular	38414	$	19.88
Washington State Auditor's Office	Regular	38415	$	15,134.08
Washington State Treasurer	Regular	38416	$	3,619.55
Weinmann, Gene E.	Regular	38417	$	90.00
Yakima County GIS	Regular	38418	$	95.00
Yakima County Treasurer	Regular	38419	$	65.36
Wex Bank (EFT)	Bank Draft	DFT0000284	$	10,291.80
Washington State Department of Revenue	Bank Draft	DFT0000285	$	24,864.06
	Grand Total		**$**	**161,396.08**

Payroll Checks

Accounts Payable Checks 38393-38419, and Electronic Transfers DFT0000284-DFT0000285

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Toppenish, and that I am authorized to authenticate and certify to said claim.

Adam Vaughn, Finance Director

1/23/2026
Date

AP Check Register January 2nd Council Period				
Description	**Payment Type**	**Payment Number**		**Amount**
Ideal Lumber & Hardware, Inc.	Regular	Void 38345	$	(816.32)
Galls, Inc.	Regular	Void 37456	$	(24.35)
ADT Security Services, Inc.	Regular	38420	$	47.60
Anatek Labs, Inc.	Regular	38421	$	530.00
Association Of Washington Cities	Regular	38422	$	9,068.00
Cintas Corporation #605	Regular	38423	$	179.44
City of Sunnyside - Finance Dept.	Regular	38424	$	4,762.80
City of Yakima	Regular	38425	$	38,704.04
Columbia Cleaners	Regular	38426	$	82.09
DeVries Business Records Management, Inc.	Regular	38427	$	32.00
EarthCam, Inc.	Regular	38428	$	375.00
Evergreen Rural Water of WA	Regular	38429	$	1,025.00
Federal Express Corporation	Regular	38430	$	33.08
Fidelity Title Co.	Regular	38431	$	683.65
First Responder Outfitters, Inc.	Regular	38432	$	700.90
Galls, Inc.	Regular	38433	$	137.27
GMP Consultants LLC	Regular	38434	$	1,281.25
Goodman & Mehlenbacher Enterprises Inc.	Regular	38435	$	900.00
Greyback Distributing Fuel and Oils	Regular	38436	$	269.90
Hanks, Michael E	Regular	38437	$	40.00
HLA Engineering and Land Surveying, Inc.	Regular	38438	$	39,874.69
Howard's Tire Factory Inc	Regular	38439	$	1,187.90
Intermountain Cleaning Service, Inc.	Regular	38440	$	1,190.00
iSpyFire, Inc	Regular	38441	$	1,505.06
James Andrews	Regular	38442	$	3,000.00
Johnson Controls Security Solutions LLC	Regular	38443	$	2,290.69
LEAF Capital Funding LLC	Regular	38444	$	4,478.61
Masters Telecom LLC	Regular	38445	$	16.70
O'Reilly Auto Parts	Regular	38446	$	91.60
Pacific Power & Light Co.	Regular	38447	$	33,903.83
Patricia Ortiz	Regular	38448	$	333.00
Price Ford of Yakima Valley, LLC	Regular	38449	$	441.12
Public Safety Testing, Inc	Regular	38450	$	300.00
SHC Medical Center Toppenish	Regular	38451	$	164.50
Stripe Rite Inc.	Regular	38452	$	2,600.00
Inc.	Regular	38453	$	790.95
Solutions, Inc.	Regular	38454	$	135.01
US Mex Auto Glass, Inc.	Regular	38455	$	243.00
Verizon Wireless	Regular	38456	$	3,120.40
VESTIS	Regular	38457	$	32.44
Officers	Regular	38458	$	50.00
and Records Association	Regular	38459	$	50.00
Weinmann, Gene E.	Regular	38460	$	1,870.01
Yakima County	Regular	38461	$	25,740.09
Yakima County Department of Corrections	Regular	38462	$	15,241.04
Yakima Humane Society	Regular	38463	$	1,000.00
Yakima Valley Conference of Governments	Regular	38464	$	21,863.00
Heritage Bank	Bank Draft	DFT0000286	$	575.12
	Grand Total		**$**	**220,100.11**

Payroll Checks

Accounts Payable Checks 38420-38464, Electronic Transfer DFT0000286, and Voided Checks 38345 & 37456.

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Toppenish, and that I am authorized to authenticate and certify to said claim.

Adam Vaughn, Finance Director	1/23/2026 Date

CITY OF TOPPENISH

Request for Council Action

Agenda Bill No.: 26-12

Meeting Date: January 26, 2026

Subject: AB 26-12: [Proposed] Ordinance No. 2026-03, 2025 Budget Amendment #2.

Attachments: 1. Ordinance No. 2026-03, 2025 Budget Amendment #2

Presented By: Adam Vaughn, ACM/Finance Director

Approved for Agenda By: Dan Ford, City Manager

Discussion:

During the 2025 Financial Audit, City Staff was informed that the Auditor's Office would like the City to not include unappropriated fund balance in its listings of budgeted amounts for the year. This budget amendment corrects the previous budget amendment to not include unappropriated fund balance.

With this adjustment, 12 funds need to be amended for 2025 as follows:

Fund Title	Adopted	No Fund Balance	Amended
General Fund	~~$8,093,120.81~~	~~$6,291,528.90~~	$6,550,000.00
General Fund Capital Reserve Fund	~~$261,584.40~~	~~$150,000.00~~	$499,500.00
Welcome Center Fund	~~$30,160.86~~	~~$4,284.36~~	$10,000.00
Railroad Depot Facility Fund	~~$14,125.64~~	~~$12,579.06~~	$14,125.64
Street Fund	~~$487,309.43~~	~~$482,202.69~~	$575,000.00
Vehicle License Fee Fund	~~$361,325.02~~	~~$311,982.00~~	$375,000.00
Special Investigative Drug Account Fund	~~$6,395.62~~	~~$567.43~~	$4,000.00
Municipal Capital Improvement Fund	~~$1,050,450.10~~	~~$0.00~~	$1,200,000.00
Street Capital Fund	~~$245,042.47~~	~~$0.00~~	$950,000.00
Water Capital Fund	~~$1,275,634.28~~	~~$0.00~~	$660,000.00
Wastewater Capital Fund	~~$2,174,725.17~~	~~$0.00~~	$2,174,725.17
Vehicle Replacement Fund	~~$173,497.25~~	~~$155,000.00~~	$1,200,000.00

Fiscal Impact:

None

Recommendation:

Approve Ordinance No. 2026-03 Amending the 2025 Budget.

Alternatives:

ORDINANCE NO. 2026-03

AN ORDINANCE AMENDING THE 2025 OPERATING BUDGET AND AMENDING ORDINANCE 2025-18 FOR THE CITY OF TOPPENISH, WASHINGTON

WHEREAS, certain expenditures of funds have occurred with Council approval that were unforeseen at the time of budget adoption; and,

WHEREAS, funds were available for said approved expenditures; and,

WHEREAS, it was clarified to City Staff that budgeted funds should not include the portion of unappropriated fund balance.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF TOPPENISH, WASHINGTON DO ORDAIN as follows:

That the 2025 Budget, as set forth in Ordinance 2025-18 is hereby amended as follows:

Fund Title	Adopted	No Fund Balance	Amended
General Fund	~~$8,093,120.81~~	~~$6,291,528.90~~	$6,550,000.00
General Fund Capital Reserve Fund	~~$261,584.40~~	~~$150,000.00~~	$499,500.00
Welcome Center Fund	~~$30,160.86~~	~~$4,284.36~~	$10,000.00
Railroad Depot Facility Fund	~~$14,125.64~~	~~$12,579.06~~	$14,125.64
Public Works Building Fund	$148,525.23	$890.42	$890.42
Library Fund	$12,279.28	$9,762.85	$9,762.85
Urban Development Action Grant Fund	$1,926.03	$0.00	$0.00
Criminal Justice Fund	$1,348,052.70	$1,037,043.31	$1,037,043.31
Special Projects Fund	$311,912.26	$63,147.00	$63,147.00
Street Fund	~~$487,309.43~~	~~$482,202.69~~	$575,000.00
Vehicle License Fee Fund	~~$361,325.02~~	~~$311,982.00~~	$375,000.00
Tourism Development Fund	$83,498.61	$0.00	$0.00
Cemetery Fund	$225,397.04	$215,543.09	$215,543.09
Public Safety Grants Fund	$206,248.97	$66,030.00	$66,030.00
Special Investigative Drug Account Fund	~~$6,395.62~~	~~$567.43~~	$4,000.00
Cable TV Fund	$234,674.16	$195,530.12	$195,530.12
Cable TV Equipment Reserve Fund	$109,404.91	$0.00	$0.00
Housing Rehabilitation Fund	$662,190.02	$39,999.82	$39,999.82
Community Economic Development Loan Fund	$5,537.01	$0.00	$0.00
Municipal Capital Improvement Fund	~~$1,050,450.10~~	~~$0.00~~	$1,200,000.00
Street Capital Fund	~~$245,042.47~~	~~$0.00~~	$950,000.00
Water Fund	$4,174,862.64	$2,879,332.67	$2,879,332.67
Wastewater Fund	$4,524,442.33	$3,651,886.53	$3,651,886.53
Solid Waste Fund	$1,455,906.77	$1,422,976.16	$1,422,976.16
Water Capital Fund	~~$1,275,634.28~~	~~$0.00~~	$660,000.00
Wastewater Capital Fund	~~$2,174,725.17~~	~~$0.00~~	$2,174,725.17
Water Equipment Fund	$512,223.52	$0.00	$0.00
Wastewater Equipment Fund	$624,388.19	$0.00	$0.00
Solid Waste Equipment Fund	$589,096.71	$0.00	$0.00
Vehicle Replacement Fund	~~$173,497.25~~	~~$155,000.00~~	$1,200,000.00
Perpetual Care Fund	$445,571.81	$129,763.00	$129,763.00
Totals	~~**$29,849,509.24**~~	~~**$17,120,049.41**~~	**$23,924,255.78**

This ordinance shall become effective five (5) days after publication of a summary thereof.

PASSED by the Toppenish City Council at its regular meeting held on January 26, 2026.

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ELPIDIA SAAVEDRA, MAYOR

ATTEST:

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HEIDI RIOJAS, CMC, CITY CLERK

APPROVED AS TO FORM:

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DANIEL B. HEID, CITY ATTORNEY

Date of Publication:________________

CITY OF TOPPENISH

Request for Council Action

Agenda Bill No.: 26-13

Meeting Date:	January 26, 2026
Subject:	AB 26-13: [Proposed] Ordinance No. 2026-04, Amendments to TMC 15.01.060 IMPC Violations.
Attachments:	1. Ordinance No. 2026-04, Amendments TMC 15.01.060 for IMPC Violations
Presented By:	Daniel Heid, City Attorney
Approved for Agenda By:	Dan Ford, City Manager

Discussion:

The Toppenish municipal code provides for various different requirements and for penalties in instances of violations or failure to comply. Among the code provisions requiring compliance, are the international building code and building related codes. Questions have surfaced with respect to what the status of violations of these codes are.It is appropriate to clarify their status in the code.

Accordingly, the proposed ordinance seeks to clarify questions regarding enforceability, identifying these violations as misdemeanors.

Fiscal Impact:

Not Applicable.

Recommendation:

Adopt Ordinance No. 2026-04, Amendments to TMC 15.01.060 IMPC Violations.

Alternatives:

ORDINANCE NO. 2026-04

AN ORDINANCE OF THE CITY OF TOPPENISH, WASHINGTON AMENDING SECTION 15.01.060 OF THE TOPPENISH MUNICIPAL CODE RELATING TO VIOLATIONS OF BUILDING CODES, PROVIDING FOR A SEVERABILITY CLAUSE AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the current provisions of the Toppenish Municipal Code (TMC) provide for various violations and penalties, including violations and penalties relating to the building-related codes adopted and included in Chapter15.01 TMC, including:

- The International Building Code (IBC) [TMC 15.01.010 (A)(1)];
- The International Residential Code (IRC) [TMC 15.01.010 (A)(2)];
- The International Mechanical Code (IRC) [TMC 15.01.010 (A)(3)];
- The International Fire Code (IFC) [TMC 15.01.010 (A)(4)];
- The Uniform Plumbing Code and Uniform Plumbing Code Standards [TMC 15.01.010 (A)(5)];
- The Washington State Energy Code (including WAC Chapters 51-11C and 51-11R) [TMC 15.01.010 (a)(6)];
- The International Property Maintenance Code (IPMC) [TMC 15.01.020];
- The International Existing Building Code (IEBC) [TMC 15.01.030]; and,

WHEREAS, because such violations could be criminal or civil, and could be misdemeanors, or gross misdemeanors - if criminal - it is appropriate to clarify the language of the TMC to make sure that there is no misunderstanding or confusion in this regard; and,

WHEREAS, it is thus appropriate to amend the language of Section 15.01.060 TMC to specify the category of violations and penalties for the above-referenced building-related codes.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF TOPPENISH, WASHINGTON DO ORDAIN as follows:

Section 1. Amendment to TMC Section 15.01.060. That TMC Section 15.01.060 is hereby amended to read as follows:

15.01.060 Unlawful acts and violations — Penalties.

A. It is unlawful for any person, entity, firm or corporation to erect, construct, alter, repair, move, remove, convert, demolish, equip, use, occupy or maintain any building, structure or other construction or cause to permit the same to be done, in violation of this chapter.

B. Any person, entity, firm or corporation who violates any provisions of this chapter or who erects, constructs, alters, repairs, moves, removes, converts, demolishes, equips, uses, occupies or maintains any building or structure that is in violation of approved construction documents, directives of the building and/or

code officials, or a permit or certificate issued under the codes adopted pursuant to this chapter shall be ~~subject to~~ guilty of a misdemeanor punishable in accordance with the penalties set forth in Chapter 1.24 TMC or as otherwise provided in law.
(Ord. 2020-10 § 1, 2020).

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this section or TMC Chapter 15.01.

Section 3. Effective date. This Ordinance shall be effective five (5) days after publication as required by law.

PASSED by the Toppenish City Council at its regular meeting held on the ____ day of January, 2026.

____
ELPIDIA SAAVEDRA, MAYOR

ATTEST:

____
HEIDI RIOJAS, CMC, CITY CLERK

APPROVED AS TO FORM:

____
DANIEL B. HEID, CITY ATTORNEY

Date of Publication:__________________

CITY OF TOPPENISH

Request for Council Action
Agenda Bill No.: 26-14

Meeting Date:	January 26, 2026
Subject:	AB 26-14: [Proposed] Resolution No. 2026-02, Accepting Bid from Nelson Construction Corp. for Construction Services for the Jackson & Juniper Reconstruction Project.
Attachments:	1. Resolution No. 2026-02, Nelson Construction Corp Bid Acceptance 2. Bid Summary 3. Recommendation of Award
Presented By:	Andrew Hattori, CED Director
Approved for Agenda By:	Dan Ford, City Manager

Discussion:

The City of Toppenish is currently undergoing efforts for the enhancement of Jackson Street between Magnolia Street and Juniper Street, as well as, Juniper Street between Jackson Street and Monroe Avenue. The proposal includes the installation of new asphalt roadway, concrete sidewalks, ADA ramps, street lights, driveway approaches, etc. within the project area. Previous work on this project included demolition of some existing asphalt, water main improvements, and temporary asphalt to reduce the ruggedness of the roads until the construction phase could begin. This project is scheduled to begin work during the summer months when school is out of session to reduce the impacts to school staff, students, and transit serving the facilities.

A bid advertisement was issued for the project on December 10, 2025, with a bid opening date of January 6, 2026. The City received 11 total bids from various contractors with the low bidder being Nelson Construction Corp. at $985,552.15. The engineer's estimate for the construction activities was $1,197,323.50, so Nelson Construction Corp.'s bid came in approximately 18% below what was anticipated.

Fiscal Impact:

The project will be fully funded by Transportation Improvement Board funding.

The Finance Director has reviewed and approved this item.

Recommendation:

Approve Resolution No. 2026-02 authorizing the City Manager to accept Nelson Construction Corp.'s bid and to enter into contract for construction services for the Jackson and Juniper Reconstruction project.

Alternatives:

RESOLUTION NO. 2026-02

A RESOLUTION OF THE CITY OF TOPPENISH, WASHINGTON, APPROVING AND ACCEPTING THE CONSTRUCTION BID/QUOTE FROM NELSON CONSTRUCTION CORP. FOR THE JACKSON AND JUNIPER RECONSTRUCTION PROJECT

WHEREAS, the City of Toppenish in need of construction work for the construction and improvement of certain portions of Jackson Street and Juniper Street in Toppenish; and,

WHEREAS, the City conducted a bidding process for such construction work which included a bid opening for potential General Contractors on January 6, 2026; and,

WHEREAS, Nelson Construction Corp. submitted the most desirable bid for the work; and,

WHEREAS, Nelson Construction Corp. is a professional construction company with the staff and expertise to read and follow plans, install the required improvements, and meet essential construction specifications for the proposed Jackson and Juniper Street improvements; and,

WHEREAS, the City Council finds that it is in the best interest of the City to accept the bid of said contractor and enter into a contract with Nelson Construction Corp. for the general contracting services for the proposed Jackson and Juniper Street improvements.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY TOPPENISH, WASHINGTON, HEREBY RESOLVES as follows:

<u>Section 1. Approval</u>: The Construction bid/quote of $983,552.15 from Nelson Construction Corp. for the reconstruction and improvements to Jackson and Juniper Street is approved and accepted by the City of Toppenish, and the city manager is authorized to execute appropriate documents and contracts reflective thereof.

<u>Section 2. Corrections</u>: The City Clerk is authorized to make necessary corrections to this Resolution including, but not limited to, the correction of scrivener's/clerical errors, references, Resolution numbering, section/subsection numbering and any references thereto.

<u>Section 3. Effective Date</u>: This Resolution shall be effective immediately upon passage and signatures hereto.

PASSED by the Toppenish City Council at its regular meeting held on the 26th day of January, 2026.

____
ELPIDIA SAAVEDRA, MAYOR

ATTEST:

____
HEIDI RIOJAS, CMC, CITY CLERK

APPROVED AS TO FORM:

____
DANIEL B. HEID, CITY ATTORNEY

BID SUMMARY

Contracting Agency: City of Toppenish
Project: Jackson Street and Juniper Street Improvements
Bid Opening Date: January 6, 2026
HLA Project No. 21258
WSDOT Project No. HLP-SR23(030)
TIB Project No. 8-4-178(006)-1

						BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3	
						Nelson Construction Corp. *P.O. Box 794* *Walla Walla, WA 99362*		*TTC Construction* *12871 Summitview Rd.* *Yakima, WA 98908*		*Ken Leingang Excavating, Inc.* *117 N. 27th Ave.* *Yakima, WA 98902*	
ITEM NO.	DESCRIPTION	QTY.	UNIT	ENGINEER'S ESTIMATE							
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Minor Change	Est	FA	$ 15,000.00	$ 15,000.00	$ 15,000.00	$ 15,000.00	$ 15,000.00	$ 15,000.00	$ 15,000.00	$ 15,000.00
2	ADA Feature Surveying	---	LS	$ 4,000.00	$ 4,000.00	$ 5,000.00	$ 5,000.00	$ 4,500.00	$ 4,500.00	$ 2,000.00	$ 2,000.00
3	Mobilization	---	LS	$ 80,000.00	$ 80,000.00	$ 91,725.00	$ 91,725.00	$ 59,000.00	$ 59,000.00	$ 68,500.00	$ 68,500.00
4	Project Temporary Traffic Control	---	LS	$ 70,000.00	$ 70,000.00	$ 15,000.00	$ 15,000.00	$ 36,000.00	$ 36,000.00	$ 73,650.00	$ 73,650.00
5	Clearing and Grubbing	---	LS	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 24,250.00	$ 24,250.00	$ 4,700.00	$ 4,700.00
6	Removal of Structures and Obstructions	---	LS	$ 15,000.00	$ 15,000.00	$ 30,000.00	$ 30,000.00	$ 4,700.00	$ 4,700.00	$ 10,150.00	$ 10,150.00
7	Unclassified Excavation Incl. Haul	2,600	CY	$ 35.00	$ 91,000.00	$ 30.00	$ 78,000.00	$ 34.00	$ 88,400.00	$ 27.50	$ 71,500.00
8	Crushed Surfacing Base Course	2,800	TON	$ 40.00	$ 112,000.00	$ 26.00	$ 72,800.00	$ 30.00	$ 84,000.00	$ 29.50	$ 82,600.00
9	Crushed Surfacing Top Course	900	TON	$ 45.00	$ 40,500.00	$ 35.00	$ 31,500.00	$ 40.00	$ 36,000.00	$ 39.55	$ 35,595.00
10	HMA Cl. 3/8-Inch PG 64H-28	950	TON	$ 125.00	$ 118,750.00	$ 100.00	$ 95,000.00	$ 100.00	$ 95,000.00	$ 109.50	$ 104,025.00
11	Storm Sewer Pipe 12 In. Diam.	400	LF	$ 80.00	$ 32,000.00	$ 49.00	$ 19,600.00	$ 87.00	$ 34,800.00	$ 108.00	$ 43,200.00
12	Underdrain Pipe Infiltration Trench System 24 In. Diam. (12' Wide)	30	LF	$ 400.00	$ 12,000.00	$ 550.00	$ 16,500.00	$ 670.00	$ 20,100.00	$ 700.00	$ 21,000.00
13	Underdrain Pipe Infiltration Trench System 24 In. Diam. (6' Wide)	260	LF	$ 250.00	$ 65,000.00	$ 195.00	$ 50,700.00	$ 305.00	$ 79,300.00	$ 230.00	$ 59,800.00
14	Catch Basin Type 2 48 In. Diam.	8	EA	$ 4,500.00	$ 36,000.00	$ 4,700.00	$ 37,600.00	$ 4,650.00	$ 37,200.00	$ 3,750.00	$ 30,000.00
15	Catch Basin Type 1	15	EA	$ 3,000.00	$ 45,000.00	$ 2,600.00	$ 39,000.00	$ 3,000.00	$ 45,000.00	$ 2,100.00	$ 31,500.00
16	Adjust Manhole	4	EA	$ 1,000.00	$ 4,000.00	$ 860.00	$ 3,440.00	$ 650.00	$ 2,600.00	$ 1,075.00	$ 4,300.00
17	Modify Manhole	Est	FA	$ 7,500.00	$ 7,500.00	$ 7,500.00	$ 7,500.00	$ 7,500.00	$ 7,500.00	$ 7,500.00	$ 7,500.00
18	Shoring or Extra Excavation	290	LF	$ 4.00	$ 1,160.00	$ 1.00	$ 290.00	$ 10.00	$ 2,900.00	$ 1.00	$ 290.00
19	Select Backfill, as Directed	80	CY	$ 80.00	$ 6,400.00	$ 35.00	$ 2,800.00	$ 40.00	$ 3,200.00	$ 36.50	$ 2,920.00
20	Adjust Valve Box	25	EA	$ 800.00	$ 20,000.00	$ 500.00	$ 12,500.00	$ 425.00	$ 10,625.00	$ 725.00	$ 18,125.00
21	Erosion/Water Pollution Control	Est	FA	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00
22	Landscape Restoration	Est	FA	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00
23	Cement Conc. Traffic Curb and Gutter	2,200	LF	$ 35.00	$ 77,000.00	$ 20.00	$ 44,000.00	$ 17.00	$ 37,400.00	$ 25.75	$ 56,650.00
24	Chain Link Fence Type 1 - 6' Height	180	LF	$ 80.00	$ 14,400.00	$ 45.00	$ 8,100.00	$ 44.00	$ 7,920.00	$ 112.00	$ 20,160.00
25	Cement Conc. Sidewalk 6-Inch Thick	170	SY	$ 90.00	$ 15,300.00	$ 115.00	$ 19,550.00	$ 71.00	$ 12,070.00	$ 83.50	$ 14,195.00
26	Cement Conc. Sidewalk 4-Inch Thick	1,500	SY	$ 80.00	$ 120,000.00	$ 73.00	$ 109,500.00	$ 52.50	$ 78,750.00	$ 63.50	$ 95,250.00
27	Cement Conc. Curb Ramp	9	EA	$ 4,500.00	$ 40,500.00	$ 3,000.00	$ 27,000.00	$ 2,430.00	$ 21,870.00	$ 2,425.00	$ 21,825.00
28	Cluster Mailbox Unit	1	EA	$ 4,000.00	$ 4,000.00	$ 4,500.00	$ 4,500.00	$ 3,650.00	$ 3,650.00	$ 4,450.00	$ 4,450.00
29	Mailbox Support, Type 1	1	EA	$ 800.00	$ 800.00	$ 1,300.00	$ 1,300.00	$ 925.00	$ 925.00	$ 1,450.00	$ 1,450.00
30	Mailbox Support, Type 2	1	EA	$ 1,140.00	$ 1,140.00	$ 2,800.00	$ 2,800.00	$ 1,100.00	$ 1,100.00	$ 3,100.00	$ 3,100.00
31	Illumination System, Complete	---	LS	$ 60,000.00	$ 60,000.00	$ 80,200.00	$ 80,200.00	$ 81,000.00	$ 81,000.00	$ 88,600.00	$ 88,600.00
32	Permanent Signing	---	LS	$ 23,000.00	$ 23,000.00	$ 5,500.00	$ 5,500.00	$ 5,000.00	$ 5,000.00	$ 6,100.00	$ 6,100.00
33	Pavement Markings	---	LS	$ 15,000.00	$ 15,000.00	$ 12,500.00	$ 12,500.00	$ 13,700.00	$ 13,700.00	$ 13,800.00	$ 13,800.00
			Bid Subtotal		**$ 1,162,450.00**		**$ 954,905.00**		**$ 964,460.00**		**$ 1,022,935.00**
			TERO Fee 3%		**$ 34,873.50**		**$ 28,647.15**		**$ 28,933.80**		**$ 30,688.05**
			BID TOTAL		**$ 1,197,323.50**		**$ 983,552.15**		**$ 993,393.80**		**$ 1,053,623.05**

BID SUMMARY						BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3	
Contracting Agency: City of Toppenish Project: Jackson Street and Juniper Street Improvements Bid Opening Date: January 6, 2026 HLA Project No. 21258 WSDOT Project No. HLP-SR23(030) TIB Project No. 8-4-178(006)-1						*Nelson Construction Corp.* *P.O. Box 794* *Walla Walla, WA 99362*		*TTC Construction* *12871 Summitview Rd.* *Yakima, WA 98908*		*Ken Leingang Excavating, Inc.* *117 N. 27th Ave.* *Yakima, WA 98902*	
ITEM NO.	DESCRIPTION	QTY.	UNIT	ENGINEER'S ESTIMATE							
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT

ENGINEER'S REPORT

Competitive bids were opened January 6, 2026. All bids have been reviewed by this office.

We recommend the contract be awarded to: Nelson Construction Corp.

Terry D. Alapeteri Digitally signed by Terry Alapeteri Date: 2026.01.08 07:36:28-08'00'

Project Engineer

Date

*Bid results can be found at: hlacivil.com

ADDITIONAL BID TOTALS

BIDDER	BID TOTAL
Interwest Construction, Inc.	$ 1,112,221.11
Selland Construction, Inc.	$ 1,158,703.65
Belsaas & Smith Construction, Inc.	$ 1,198,734.60
SLE, Inc.	$ 1,208,825.51
Premier Excavation, Inc.	$ 1,234,812.93
Shamrock Paving Inc.	$ 1,239,782.62
Granite Construction Company	$ 1,479,090.30
American Rock Products	Rejected

*Highlighted amounts have been corrected.

2803 River Road, Yakima, WA 98902
Office: (509) 966-7000
hlacivil.com

January 8, 2026

City of Toppenish
21 W. First Ave.
Toppenish, WA 98948

Attn: Elpidia Saavedra, Mayor

Re: City of Toppenish
Jackson Street and Juniper Street Improvements
WSDOT Project No. HLP-SR23(030)
TIB Project No. 8-4-178(006)-1
HLA Project No. 21258
Recommendation of Award

Dear Mayor Saavedra:

The bid opening for the above-referenced project was held at City Council Chambers at 11:00 a.m. on Tuesday, January 6, 2026. A total of eleven (11) bids were received with the low bid of $983,552.15, being offered by Nelson Construction Corp., of Walla Walla, WA. This low bid is approximately eighteen (18%) percent below the Engineer's Estimate of $1,197,323.50.

We have reviewed and checked the bid proposals of all bidders and recommend the City of Toppenish award a construction contract to Nelson Construction Corp., in the amount of $983,552.15. Please send us a copy of the City of Toppenish Council meeting minutes authorizing the award of this project.

Enclosed please find the project Bid Summary for your review. Please advise if we may answer any questions or provide additional information.

Sincerely,

Digitally signed by Terry Alapeteri
Date: 2026.01.08 07:38:22-08'00'

Terry D. Alapeteri, PE

TDA/jdb

Enclosures

Copy: Andrew Hattori, Dan Ford (City of Toppenish)
Taylor Denny, Angie Ringer, Chris Cuevas, Jodi Smith (HLA)

CITY OF TOPPENISH

Request for Council Action

Agenda Bill No.: 26-15

Meeting Date:	January 26, 2026
Subject:	AB 26-15: [Proposed] Resolution No. 2026-03, Authorizing Task Order with Connetix Engineering Inc. for WWTP Technology Services.
Attachments:	1. Resolution No. 2026-03, Connetix Task Order for WWTP Services 2. Connetix Task Order
Presented By:	Andrew Hattori, CED Director, Dan Musgrave, Public Works Supervisor
Approved for Agenda By:	Dan Ford, City Manager

Discussion:

The City of Toppenish is currently undergoing efforts to repair and upgrade portions of the City's Wastewater Treatment Plant (WWTP) after a catastrophic failure in early 2025. A portion of the repairs and upgrades include the software, hardware, and management services thereof for the treatment plant. As such, the City advertised a Request for Qualifications in October of 2025 for Supervisory Control and Data Acquisition (SCADA) and Telemetry services. Connetix Engineering Inc. (Connetix), who has also previously provided similar services for us in the past, was selected. Connetix has since provided Task Order 2026-01 to provide the needed services and materials to update and upgrade our WWTP to be in compliance with all relevant oversight agencies.

The task order breaks down to $60,000.00 for setup and software services, and an additional $56,278.62 for part acquisition, not including labor, freight, or taxes.

Fiscal Impact:

The task order services and parts will be paid by the Wastewater Operating Fund.

The Finance Director has reviewed and approved this item.

Recommendation:

Approve Resolution No. 2026-03 Authorizing the City Manager to sign Connetix task order No. 2026-01 for WWTP technology services.

Alternatives:

RESOLUTION NO. 2026-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TOPPENISH, WASHINGTON, APPROVING TASK ORDER NO. 2026-01 WITH CONNETIX ENGINEERING INC. FOR SERVICES ASSOCIATED WITH THE WASTEWATER TREATMENT PLANT CONTROL SYSTEMS, SOFTWARE, AND HARDWARE

WHEREAS, the City of Toppenish (City) is currently undergoing efforts to repair and upgrade the City's wastewater treatment plant (WWTP) and are in need of design work, new hardware, and new software; and,

WHEREAS, Connetix Engineering Inc. (Connetix) is a company on the City's roster to provide various Superviousory Control and Data Acquisition (SCADA) and Telemetry Services; and,

WHEREAS, Connetix has provided a task order for the needed work that amounts to $60,000.00 for their services and $56,278.62 for the acquisition of the necessary components, not including labor, freight, or tax; and,

WHEREAS, the Toppenish City Council finds it is in the best interest of the City to approve Connetix Task Order No. 2026-01 to ensure the necessary control and monitor systems are in place for the WWTP construction and improvement efforts.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOPPENISH, WASHINGTON as follows:

<u>Section 1. Approval</u>: Connetix Task Order No. 2026-01 between the City of Toppenish and Connetix is approved. The City Manager is authorized and directed to execute said task order and any appropriate documents in furtherance thereof on behalf of the City.

<u>Section 2. Corrections</u>: The City Clerk is authorized to make necessary corrections to this Resolution, including, but not limited to, the correction of scrivener's/clerical errors, references, Resolution numbering, section/subsection numbering, and any references thereto.

<u>Section 3. Effective Date</u>: This Resolution shall be effective immediately upon passage and signatures hereto.

PASSED by the Toppenish City Council at its regular meeting held on January 26, 2026.

____
ELPIDIA SAAVEDRA, MAYOR

ATTEST:

____
HEIDI RIOJAS, CMC, CITY CLERK

APPROVED AS TO FORM:

____
DANIEL B. HEID, CITY ATTORNEY

TASK ORDER NO. 2026-01

PROJECT DESCRIPTION:

The City of Toppenish has initiated a project to replace the aging and slowly dying control systems at the City's Wastewater Treatment Facility. This includes replacement of the SLC 5/05 PLCs as well as the HMI computer and software package.

SCOPE OF SERVICES:

Connetix Engineering, Inc. (CEI) shall provide professional electrical engineering design and SCADA HMI and PLC programming services as required to enable the City's system integrator (at this point it is expected to be Total Energy Management out of Richland) to perform the PLC hardware swap out. CEI proposes the following services:

Design:

- CEI shall provide an inventory of the existing PLC hardware and IO cards to the integrator, along with project record drawings detailing the current control system and its wiring. (Completed as of the writing of this document)
- CEI shall review the integrator's proposed parts list and coordinate directly with the integrator for equipment selection and to handle any issues related to model phase outs or availability issues. (Completed as of the writing of this document)
- CEI shall coordinate with City IT to select an appropriate HMI server computer and new infrastructure Ethernet switches. (Completed as of the writing of this document)

Coordination:

- The City will directly purchase the PLC hardware from Total Energy Management. Equipment to be purchased is detailed in the attached quotation from Ryan Harris at Total Energy Management. (Completed as of the writing of this document).
  - Purchase Price is anticipated to be around: $61,000 with freight and tax.

SCADA Programming:

- CEI shall provide HMI server configuration services to the City provided HMI server computer, along with installation and commissioning services for the server.
- CEI shall CEI rack and install the new City Ethernet switches and coordinate with City IT for configuration of new Ethernet switches.
- CEI shall deploy and configure the new HMI server (a Debian Linux based HyperV virtual machine running on the City provided server (which runs Windows Server).
- CEI shall migrate the existing SLC 5/05 PLC applications to the new CompactLogix PLC format.

P.O. Box 8326, Yakima, WA 98908 • www.coneng.com
1430 N 16th Ave, Suite A, Yakima, WA 98902 • Phone: 509-965-9872

- This includes refactoring PLC code where it is beneficial to take advantage of the new CompactLogix platform's capabilities.
- CEI shall provide onsite commissioning services for the new PLC applications, coordinated with City operators and the City's integrator.

- CEI shall create a new HMI for the plant based on Inductive Automation's Ignition platform. The existing HMI has to be recoded for the PLC platform migration making this the perfect opportunity to change HMI platforms. InTouch's System Platform (the current HMI platform) has experienced significant yearly cost increases since it was installed. It is expected that there will be a break even on this investment within 5 to 7 years, including the costs associated with redeveloping the HMI application.
- CEI shall install and commission the new HMI application at the plant.
- CEI shall provide an updated Operations and Maintenance manual for the upgraded SCADA system.
- CEI shall provide the Operators with individualized training on use of the new SCADA system.

SCHEDULE:

Please note that at the time of writing this task order the PLC code conversion is at about 90% complete with only the new implementation of Most Open Valve controls for the aeration system remaining. The HMI server has been received, configured, and the HMI application development is ongoing. The HMI application work is currently about 30% complete. Switch selections have been completed. It is expected that the work yet to be completed can be completed between the middle of March and April of 2026. The project was expected to be completed previous to the time of this Task Order's writing, but the City's emergency blower and fine screen work, as well as the Biosolids upgrade project, have taken significant development time away from the SCADA project.

FEE:

CEI proposes to complete the work remaining on a time and expense basis at the attached rate schedule. It is anticipated that this work should cost under $60,000 to reach completion. This budget includes $10,000 to complete the PLC code, $35,000 to complete the HMI work, $5,000 for installation and commissioning of switches and the rackmount server, and $10,000 towards onsite commissioning of the new systems.

cc: Job File / Chron File

Job Name: CITY OF TOPPENISH WW
Attn:
Ship To: TOTAL ENERGY MANAGEMENT INC 2521 STEVENS DRIVE
SHOP
RICHLAND, WA 99354-0000

Updated On: 07/25/24
Expires On: 08/24/24
Customer PO #: Customer PO Date:
FOB: SHIPPING POINT
Freight: PREPAID

LN	Product	Qty Avail	Lead Time	Qty
01	**SOLIDS HANDLING PART 1**			
02	**AB 5069-L320ER** 2MB CONTROLLER COMPACTLOGIX 2MB ENET CONTROLLER	4 weeks		1
03	**AB 5069-RTB64-SCREW** TERM BLOK KIT COMPACT 5000 SCREW RTB	Stock		1
04	**AB 5069-IB16** INPUT MODULE COMPACT 5000 DC INPUT MODULE	Stock		15
05	**AB 5069-RTB18-SCREW** SCREW COMPACT 5000 18 SCREW RTB	4 weeks		15
06				
07	**SOLIDS HANDLING PART 2**			
08	**AB 1606-XLE120E** 120W XLE PWR SPLY XLE POWER SUPPLY 120W 24VDC 5A	Stock		1
09	**AB 5069-AENTR** ETHERNET/IP ADP COMPACT 5000 ETHERNET/IP ADAPTER	Stock		1
10	**AB 5069-RTB5-SCREW** TERM BLOCK COMPACT 5000 5 SCREW RTB	Stock		1
11	**AB 5069-OB16** OUTPUT MODULE COMPACT 5000 DC OUTPUT MODULE	Stock		4
12	**AB 5069-RTB18-SCREW** SCREW COMPACT 5000 18 SCREW RTB	4 weeks		13
13	**AB 5069-IF8** INPUT MODULE COMPACT 5000 ANALOG INPUT MODULE	Stock		7
14	**AB 5069-OF8** OUTPUT MODULE COMPACT 5000 ANALOG OUTPUT MODULE	Stock		2
15				
16	**AERATION BLOWER**			
17	**AB 1606-XLE120E** 120W XLE PWR SPLY	Stock		1

	XLE POWER SUPPLY 120W 24VDC 5A			
18	**AB 5069-L320ER** 2MB CONTROLLER COMPACTLOGIX 2MB ENET CONTROLLER	4 weeks	1	
19	**AB 5069-RTB64-SCREW** TERM BLOK KIT COMPACT 5000 SCREW RTB	Stock	1	
20	**AB 5069-IB16** INPUT MODULE COMPACT 5000 DC INPUT MODULE	Stock	6	
21	**AB 5069-RTB18-SCREW** SCREW COMPACT 5000 18 SCREW RTB	4 weeks	13	
22	**AB 5069-OB16** OUTPUT MODULE COMPACT 5000 DC OUTPUT MODULE	Stock	3	
23	**AB 5069-IF8** INPUT MODULE COMPACT 5000 ANALOG INPUT MODULE	Stock	2	
24	**AB 5069-OF8** OUTPUT MODULE COMPACT 5000 ANALOG OUTPUT MODULE	Stock	2	
24	**AB 1766-L32AWA** 32PT AC IN/RELAY MODULE MICROLOGIX 1400 32 POINT CONTROLLER	Stock	1	
15			**Hardware Price Total (does not include labor, freight, or tax)**	**$56,278.62**

CITY OF TOPPENISH

Request for Council Action
Agenda Bill No.: 26-16

Meeting Date:	January 26, 2026
Subject:	AB 26-16: [Proposed] Resolution No. 2026-04, Extending Contract with the Department of Commerce for CDBG Funding.
Attachments:	1. Resolution No. 2026-04, Commerce CDBG Contract Amendment 2. Commerce Contract 22-62210-028 3. _Toppenish HR_22-62210-028_Amendment B_time extension
Presented By:	Andrew Hattori, CED Director
Approved for Agenda By:	Dan Ford, City Manager

Discussion:
The City of Toppenish has previously been awarded funds from the Washington State Department of Commerce's (Commerce) Community Development Block Grant (CDBG) program, with Yakima Valley Council of Governments (YVCOG) as the subrecipient. The funding amounts to $400,000.00 and is to benefit approximately 45 low and moderate-income households through Yakima County (excluding the City of Yakima). While Toppenish is listed as the recipient of the grant funding, YVCOG manages the funding expenditures and projects, it provides these services for the other cities in Yakima County aside from the City of Yakima.

YVCOG has yet to expend the funds that were granted from Commerce, and given how not expending these funds before the close of the contract could negatively impact future funding possibilities for us, Commerce has offered to extend the contract a total of 12 months from January 31, 2026 to January 31, 2027. This would allow YVCOG additional time to expend the funds in accordance with the contract.

Fiscal Impact:
None. The contract amendment provides additional time for already approved funding to be utilized.

The Finance Director has reviewed and approved this item.

Recommendation:
Approve Resolution No. 2026-04, authorizing the City Manager to sign Amendment B extending Department of Commerce CDBG contract funding for an additional year.

Alternatives:

RESOLUTION NO. 2026-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TOPPENISH, WASHINGTON, APPROVING AMENDMENT B TO DEPARTMENT OF COMMERCE CONTRACT 22-62210-028 EXTENDING CONTRACT COMPLETION DATE

WHEREAS, the City of Toppenish (City) entered into contract 22-62210-028 with the Washington State Department of Commerce (Commerce) for funds to be used for senior housing assistance with the Yakima Valley Conference of Governments (YVCOG) as the subrecipient; and,

WHEREAS, the funds are being used to benefit approximately 45 low and moderate-income households throughout Yakima County; and,

WHEREAS, Commerce has offered to extend the completion date of the contract from January 31, 2026 until January 31, 2027; and,

WHEREAS, the Toppenish City Council finds it is in the best interest of the City to approve Amendment B to ensure ample time to for funds to be extended to benefit the low and moderate-income households benefiting from the contract.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOPPENISH, WASHINGTON as follows:

Section 1. Approval: Amendment B to contract 22-62210-028 between the City of Toppenish and the Department of Commerce is approved. The City Manager is authorized and directed to execute said amendment on behalf of the City.

Section 2. Corrections: The City Clerk is authorized to make necessary corrections to this Resolution, including, but not limited to, the correction of scrivener's/clerical errors, references, Resolution numbering, section/subsection numbering, and any references thereto.

Section 3. Effective Date: This Resolution shall be effective immediately upon passage and signatures hereto

PASSED by the Toppenish City Council at its regular meeting held on January 26, 2026.

____
ELPIDIA SAAVEDRA, MAYOR

ATTEST:

____
HEIDI RIOJAS, CMC, CITY CLERK

APPROVED AS TO FORM:

____
DANIEL B. HEID, CITY ATTORNEY

Washington State Department of Commerce

Amendment Face Sheet

Contract Number: 22-62210-028
Amendment Number: A

Washington State Department of Commerce
Local Government Division
Community Development and Assistance Unit
CDBG General Purpose Grant

1. Grantee		**2. Grantee Doing Business As** (optional)
City of Toppenish 21 West 1st Ave Toppenish, WA 98948-1595		N/A
3. Grantee Representative Debbie Zabell, City Manager (509) 865-1632 Debbie.zabell@cityoftoppenish.us		**4. COMMERCE Representative** Jon Galow, Section Manager PO Box 42525/1011 Plum St SE, Olympia, WA 98504-2525 (509) 847-5021 | jon.galow@commerce.wa.gov
5. Original Grant Amount (and any previous amendments) $200,000	**6. Amendment Amount** $200,000	**7. New Grant Amount** $400,000
8. Amendment Funding Source Federal: ✓ State: Other:	**9. Amendment Start Date** Date of Execution	**10. Amendment End Date** 01/31/2026
11. Federal Funds (as applicable) $400,000	**Federal Agency** U.S. Department of Housing and Urban Development	**ALN** (CFDA#) 14.228

12. Amendment Purpose

Provide supplemental funds for the YVCOG housing rehabilitation program and expand the service area to include all of Yakima County except the City of Yakima.

COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant As Amended and attachments and have executed this Grant Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant As Amended are governed by this Grant Amendment and the following other documents incorporated by reference: Amendment "A" - Attachment "A" – Scope of Work and Budget. A copy of this Grant Amendment shall be attached to and made a part of the original Grant between COMMERCE and the Grantee. Any reference in the original Grant to the "Grant" shall mean the "Grant as Amended".

FOR GRANTEE	**FOR COMMERCE**
Debbie Zabell	DocuSigned by: Mark Barkley 80312B04865C458...
Debbie Zabell, City Manager	Mark K. Barkley, Assistant Director Local Government Division
2/26/24 Date	3/6/2024 | 1:17 PM PST Date
	APPROVED AS TO FORM ONLY Sandra Adix Assistant Attorney General 3/20/2014 Date

Contract Number: 22-62210-028
Amendment Number: A

This Grant is **amended** as follows:

Attachment A Scope of Work and Budget is replaced in its entirety by **Amendment A: Attachment A - Scope of Work and Budget**.

ALL OTHER TERMS AND CONDITIONS OF THIS GRANT REMAIN IN FULL FORCE AND EFFECT.

Washington State Department of Commerce

Amendment A: Attachment A – Scope of Work and Budget

Grantee: City of Toppenish | Contract No. 22-62210-028

Project Description / Deliverable

The City of Toppenish is awarded a CDBG General Purpose Grant for Senior Housing Assistance with the Yakima Valley Conference of Governments as grant subrecipient. The project will result in housing units that are healthier, safer and more energy efficient, in addition to helping maintain affordability. Major components of the project include evaluating existing home repair programs for low-income senior homeowners; creating a program that addresses the gaps identified; developing program policies and procedures; and completing home rehabilitation work on qualified housing units.

The project will benefit approximately 45 low and moderate-income households throughout Yakima County (except the City of Yakima). The project will accomplish HUD's outcome of increasing housing affordability to achieve HUD's objective of benefiting low- and moderate-income persons.

Project Budget

CDBG Budget Code & Funding		Leveraged Other Funding		Total Funding
14A Rehab Single Unit Residential	$250,000	Other Federal $		
14H Rehab Administration	$150,000	Other State $		
		Local Public $		
Total CDBG Funds	**$400,000**	**Total Other Funds**		**$400,000**

Project Activities	Milestones
▪ Execute grant contract with Commerce and establish administrative, financial, reporting and record keeping systems. ▪ Complete the environmental review in compliance with Federal related laws and authorities listed at 24 CFR 58.5 and 58.6 and request CDBG release of funds. ▪ Verify subrecipient does not have an active exclusion record in SAM.gov. ▪ Establish a subrecipient agreement that ensures the LMI benefit will be met for at least 10 years.	Before first payment request
▪ Prepare and submit payment requests with supporting documentation to Commerce.	Not more than monthly
▪ Submit a CDBG Beneficiary Report.	Annually by July 31
▪ As necessary, arrange an audit with the Washington State Auditor in accordance with the *Uniform Guidance, 2 CFR 200, Subpart F- Audit Requirements*.	Annually
▪ Establish CDBG housing rehabilitation program policies and procedures, incorporating CDBG income qualification and beneficiary reporting requirements. ▪ Conduct outreach and market the rehabilitation assistance program. ▪ Verify contractors do not have an active exclusion record in the federal award system (SAM.gov) and include documentation in CDBG file. ▪ Establish pre-approved list of contractors. ▪ Monitor program progress and compliance with applicable federal and state regulations.	Before approving applications for CDBG housing rehabilitation assistance
▪ Review and process applications for rehabilitation assistance and determine CDBG eligibility. ▪ Conduct housing inspection. ▪ Develop scope of work and cost estimate. ▪ Approve scope of work and process housing rehabilitation contract with homeowner.	Before each housing rehabilitation contract is finalized/executed
▪ Monitor rehabilitation progress. ▪ Approve costs, and prepare and submit payment request and project status report to Grantee.	Before each payment request
▪ Complete housing rehabilitation based approved scope of work. ▪ Conduct final inspection and receive homeowner acceptance of completed work.	Complete each housing rehabilitation project
▪ Complete applicable civil rights requirements. ▪ Conduct monitoring of the subrecipient to verify the grant is used according to CDBG requirements and all costs reimbursed are allowable. ▪ Conduct a final public hearing to review project performance, resolve all monitoring issues with CDBG, and submit a CDBG Contract Closeout Report.	Before final payment request
▪ Meet the CDBG national objective of principally benefiting low- and moderate-income persons.	Before contract end date

Washington State Department of Commerce

Local Government Division - CDA
Contract/Amendment Routing

Review by:	Name:	Initials:	Date:
Acting CDBG Section Manager	Jacquie Andresen	DS JA	3/4/2024 | 9:31 AM PST
Budget Analyst	Geoffrey Bracken	DS GB	3/4/2024 | 12:44 PM PST
Acting Managing Director	Jon Galow	DS JG	3/4/2024 | 1:53 PM PST
Deputy Asst. Director	Tony Hanson	DS TH	3/6/2024 | 1:10 PM PST

Certificate Of Completion

Envelope Id: 14D39607D53C452F966F4601C6A3E434 Status: Completed

Subject: DocuSign: Toppenish - Senior Housing Assistance - CDBG 22-62210-028 Contract Amendment A

Division:

Local Government

Program: CDBG General Purpose

ContractNumber: 22-62210-028

DocumentType:

Contract Amendment

Source Envelope:

Document Pages: 4	Signatures: 1	Envelope Originator:
Certificate Pages: 2	Initials: 4	Jon Galow
AutoNav: Enabled		1011 Plum Street SE
EnvelopeId Stamping: Enabled		MS 42525
Time Zone: (UTC-08:00) Pacific Time (US & Canada)		Olympia, WA 98504-2525
		jon.galow@commerce.wa.gov
		IP Address: 198.238.8.183

Record Tracking

Status: Original 2/29/2024 10:17:25 AM	Holder: Jon Galow jon.galow@commerce.wa.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Washington State Department of Commerce	Location: DocuSign

Signer Events	Signature	Timestamp
Jacquelyn Andresen jacquie.andresen@commerce.wa.gov Security Level: Email, Account Authentication (None)	DS ja Signature Adoption: Pre-selected Style Using IP Address: 147.55.134.17	Sent: 2/29/2024 10:24:55 AM Viewed: 3/4/2024 7:20:25 AM Signed: 3/4/2024 9:31:58 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Geoffrey Bracken geoffrey.bracken@commerce.wa.gov Security Level: Email, Account Authentication (None), Login with SSO	DS GB Signature Adoption: Pre-selected Style Using IP Address: 147.55.134.67	Sent: 3/4/2024 9:31:59 AM Viewed: 3/4/2024 12:44:39 PM Signed: 3/4/2024 12:44:58 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Jon Galow jon.galow@commerce.wa.gov Security Level: Email, Account Authentication (None)	DS JG Signature Adoption: Pre-selected Style Using IP Address: 147.55.149.253	Sent: 3/4/2024 12:45:00 PM Viewed: 3/4/2024 1:53:19 PM Signed: 3/4/2024 1:53:29 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Signer Events	Signature	Timestamp
Tony Hanson tony.hanson@commerce.wa.gov Washington State Department of Commerce Security Level: Email, Account Authentication (None)	DS TH Signature Adoption: Pre-selected Style Using IP Address: 147.55.134.8	Sent: 3/4/2024 1:53:31 PM Viewed: 3/6/2024 1:09:55 PM Signed: 3/6/2024 1:10:01 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Mark Barkley mark.barkley@commerce.wa.gov Assistant Director Washington State Department of Commerce Security Level: Email, Account Authentication (None)	DocuSigned by: Mark Barkley 80312B04865C458... Signature Adoption: Pre-selected Style Using IP Address: 198.238.8.184	Sent: 3/6/2024 1:10:03 PM Viewed: 3/6/2024 1:17:17 PM Signed: 3/6/2024 1:17:21 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/29/2024 10:24:55 AM
Certified Delivered	Security Checked	3/6/2024 1:17:17 PM
Signing Complete	Security Checked	3/6/2024 1:17:21 PM
Completed	Security Checked	3/6/2024 1:17:21 PM

Payment Events	Status	Timestamps

Contract Number: 22-62210-028
Amendment Number: B

Washington State Department of Commerce
Local Government Division
CDBG General Purpose Grant

1. Grantee City of Toppenish 21 West 1st Ave Toppenish, WA 98948-1595	**2. Grantee Doing Business As** (optional) N/A	
3. Grantee Representative Adam Vaughn, Budget and Finance Director (509) 865-2080 adam.vaughn@cityoftoppenish.us	**4. COMMERCE Representative** Jon Galow, Section Manager (509) 847-5021 jon.galow@commerce.wa.gov	
5. Original Grant Amount (and any previous amendments) $400,000	**6. Amendment Amount** $0	**7. New Grant Amount** $400,000
8. Amendment Funding Source Federal: ✓ State: Other:	**9. Amendment Start Date** Date of Execution	**10. Amendment End Date** 01/31/2027
11. Federal Funds (as applicable) $400,000	**Federal Agency** U.S. Department of Housing and Urban Development	**ALN** (CFDA#) 14.228
12. Amendment Purpose Extend the contract end date from January 31, 2026, to January 31, 2027.		

COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant As Amended and attachments and have executed this Grant Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant As Amended are governed by this Grant Amendment. A copy of this Grant Amendment shall be attached to and made a part of the original Grant between COMMERCE and the Grantee. Any reference in the original Grant to the "Grant" shall mean the "Grant as Amended".

FOR GRANTEE	**FOR COMMERCE**
____________________ Dan Ford City Manager	____________________ Mark K. Barkley, Assistant Director Local Government Division
____________________ Date	____________________ Date
	APPROVED AS TO FORM ONLY Sandra Adix Assistant Attorney General 3/20/2014 Date

CITY OF TOPPENISH

Request for Council Action

Agenda Bill No.: 26-18

Meeting Date:	January 26, 2026
Subject:	AB 26-17: [Proposed] Resolution No. 2026-05, Authorizing payment to N-Able for renewal of monitoring, security, and backup services for IT hardware and services.
Attachments:	1. Resolution No. 2026-05, N-Able Invoice for IT Services 2. N-Able, Invoice, 2026 Annual Renewal, 2026_01_01
Presented By:	Van Donley, IT Services Manager
Approved for Agenda By:	Dan Ford, City Manager

Discussion:

N-able is the current owner of the platform used by the City for managing and securing the City's information technology systems since 2018. Continued use of this platform requires an annual renewal and they City receives a discount on the cost of these services for pre-paying for a 12-month period.

N-able invoice number 5034916 includes charges for the renewal of software and services already in use for the calendar year of 2026 in the amount of $26,992.88. The invoice also includes usage charges for services in excess of those pre-paid for the calendar year of 2025 last December amounting to $58.76. Washington State now requires sales tax to be paid on software purchases and amounts to $2,164.13.

Fiscal Impact:

$29,215.77 paid from the IT Budget.

The ACM/Finance Director has reviewed and approved this item.

Recommendation:

Approve Resolution No. 2026-05 authorizing the City Manager to execute N-able invoice No. 5034916 for information technology services.

Alternatives:

RESOLUTION NO. 2026-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TOPPENISH, WASHINGTON, APPROVING INVOICE NO. 5034916 WITH N-ABLE TECHNOLOGIES LTD FOR SERVICES ASSOCIATED WITH INFORMATION TECHNOLOGY HARDWARE AND SOFTWARE

WHEREAS, the City of Toppenish (City) requires ongoing services to manage and secure the City's information technology hardware and software; and,

WHEREAS, N-able Technologies LTD (N-able) is the provider for the platform utilized by the City since 2018; and,

WHEREAS, N-able has provided an invoice of $29,215.77 for their services including tax; and,

WHEREAS, the Toppenish City Council finds it is in the best interest of the City to approve N-able invoice No. 5034916 to ensure necessary management and security services are in place for information technology systems.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOPPENISH, WASHINGTON as follows:

Section 1. Approval: N-able invoice No. 5034916 between the City of Toppenish and N-Able is approved. The City Manager is authorized and directed to execute said invoice on behalf of the City.

Section 2. Corrections: The City Clerk is authorized to make necessary corrections to this Resolution, including, but not limited to, the correction of scrivener's/clerical errors, references, Resolution numbering, section/subsection numbering, and any references thereto.

Section 3. Effective Date: This Resolution shall be effective immediately upon passage and signatures hereto.

PASSED by the Toppenish City Council at its regular meeting held on January 26, 2026.

____
ELPIDIA SAAVEDRA, MAYOR

ATTEST:

____
HEIDI RIOJAS, CMC, CITY CLERK

APPROVED AS TO FORM:

____
DANIEL B. HEID, CITY ATTORNEY

N-able Technologies LTD
50 North Lindsay Street
2nd Floor
DD1 1FA Dundee
United Kingdom

N-ABLE

City of Toppenish
Attn: Van Donley
21 W 1st Ave
Toppenish, Washington 98948

Invoice Number:	5034916
Invoice Date:	January 1, 2026
Account Number:	2414001-USD-01
Amount Due:	$29,215.77
Currency:	USD
Pay Online:	Click Here
Payment Terms:	Net 15
Due Date:	January 16, 2026

Tel:	(919) 957 5099
Web:	me.n-able.com
Non-Union Oss VAT No:	EU 528004944
GB VAT Reg. No:	GB 817292813
ZA VAT Reg. No:	ZA 4480301243
CA GST/HST No:	81782 6621 RT0001
CA QST No:	1230418001 TQ0001
CA SK PST No:	7706658

Subscriptions

Description	From	To	Quantity	Rate	Total Cost
N-able Security | Endpoint Detection and Response - Control - Commitment	14 Jan 2025	31 Dec 2025	10.00	27.92	269.44
N-able Security | Endpoint Detection and Response - Control - Commitment	01 Jan 2026	31 Dec 2026	90.00	27.92	2,512.80
N-able MSP Manager | MSPM - Commitment	01 Jan 2026	31 Dec 2026	1.00	556.28	556.28
N-able | Passportal - Password Management - Commitment	01 Jan 2026	31 Dec 2026	2.00	291.92	583.84
N-able | Passportal - Password Management - Site - Commitment	01 Jan 2026	31 Dec 2026	55.00	13.99	769.45
N-able N-sight | Mobile Device Management - Commitment	01 Jan 2026	31 Dec 2026	57.00	13.99	797.43
N-able N-sight | Mobile Device Management - Commitment	01 Dec 2025	31 Dec 2025	-50.00	13.20	-55.00
N-able N-sight | Node - Commitment	01 Jan 2026	31 Dec 2026	90.00	24.74	2,226.60
N-able N-sight | Web Protection - Commitment	01 Jan 2026	31 Dec 2026	35.00	13.99	489.65
Cove Data Protection | Data Protection Plan	01 Jan 2026	31 Dec 2026	1.00	3,498.00	3,498.00
Cove Data Protection | Microsoft 365 Protection - Commitment	01 Jan 2026	31 Dec 2026	72.00	17.02	1,225.44
Cove Data Protection | Server - Commitment	01 Jan 2026	31 Dec 2026	2.00	496.08	992.16
Cove Data Protection | Virtual Machine Server - Commitment	01 Jan 2026	31 Dec 2026	10.00	279.84	2,798.40
Cove Data Protection | Workstation - Commitment	01 Jan 2026	31 Dec 2026	13.00	98.58	1,281.54
N-able Take Control Plus | Concurrent User - Commitment	01 Jan 2026	31 Dec 2026	2.00	510.87	1,021.74
N-able Take Control Plus | Concurrent User - Commitment	14 Jan 2025	31 Dec 2025	1.00	481.95	465.11
N-able Security | N-able MDR (Includes 30 day Data Retention) - Commitment	01 Jan 2026	31 Dec 2026	90.00	84.00	7,560.00
				Total:	**26,992.88**

Usage

Description	From	To	Quantity	Rate	Total Cost
N-able N-sight | Backup Documents	01 Dec 2025	31 Dec 2025	1.00	1.10	1.10
N-able N-sight | Mobile Device Management	01 Dec 2025	31 Dec 2025	10.00	1.10	11.00
N-able N-sight | Node	01 Dec 2025	31 Dec 2025	16.00	1.94	31.04
Cove Data Protection | Microsoft 365 Protection	01 Dec 2025	31 Dec 2025	11.00	1.42	15.62

Bank Details for Electronic Payments:
Account No: 581925430
Swift Code: CHASUS33
Sort Code: 021000021

Please post cheques to:
JP Morgan Chase
N-able Technologies LTD
P.O. Box 28720
New York, NY 10087-8720

Bank Address:
JP Morgan Chase
4 Chase Metrotech Center
Floor 15
Brooklyn, NY 11245

Description	From	To	Quantity	Rate	Total Cost
				Total:	**58.76**

Discounts and Fees

Taxes

Tax	Rate	Amount
WA CITY TAX	1.5%	405.77
WA STATE TAX	6.5%	1,758.36
WA COUNTY TAX	0%	.00

Invoice Total
29,215.77

For service level usage details, please refer to the My Account section within the N-ableMe portal (https://me.n-able.com/s/my-account).